

Instructions to Bidders



INSTRUCTIONS TO BIDDERS

Proposers are presented with three (3) Parts which they may provide proposals for. Proposers may bid on an individual Part, or all three (3) Parts at their discretion. If not providing a proposal for a particular individual Part, the Proposer shall clearly indicate in writing that they are not including a cost on the Bid Form. Proposers are required to complete all information requested for all items under Part(s) selected.

Part (1) – Docks & Ramps/Gangways is inclusive of all hardware including hinges, brackets, braces, hinges, stiffarms, stabilizers, etc., floats, and accompanying fasteners including bolts, washers, nuts, clips, etc. necessary for the construction of docks and ramps/gangways. Elements including lumber, decking fasteners, dock cleats, handrails, utility raceways, rubrails, etc. will be covered under Parts (2) and (3).

Proposers shall provide information with their proposal clearly indicating what they are proposing to provide. If proposing a layout differing from what is provided and described herein, a revised layout plan shall be included with the proposal. The selected proposer will be required to provide detailed drawings and/or cut sheets for review prior to finalizing the order.

Part (2) – Misc. Dock Items is inclusive of ancillary dock elements such as dock cleats, handrails, utility raceways and rubrails that will be mounted to or incorporated into the dock and ramp/gangway system including any and all hardware and fasteners necessary for its installation.

Proposers shall provide information with their proposal clearly indicating what they are proposing to provide. The selected proposer shall be required to provide detailed drawings and/or cut sheets for review prior to finalizing the order.

Part (3) – Bill of Lumber for Docks & Ramps/Gangways is inclusive of framing and decking lumber necessary to construct the docks and ramps/gangways as described. Fasteners including deck screws for securing timber decking and a limited number of framing screws are included under this Part.

The Bill of Lumber is based on all docks and ramps/gangways being constructed of lumber. If a proposer proposes a different dock and ramp/gangway configuration, use of steel or aluminum ramps/gangways under Part (1) or composite decking, the proposer is responsible for updating the Bill of Lumber accordingly.

If a proposer is ONLY proposing on this Part (3), their proposal is to be based on the types and quantities of the materials listed. In the event a Part (1) proposal revises the Bill of Lumber, proposers responding on only Part (3)'s proposals will be reviewed on a unit cost basis and the proposer offered the opportunity to update their proposal for any new items introduced or if quantities of listed items are either increased or reduced by 25%.

Proposers shall provide information with their proposal clearly indicating what they are proposing to provide. The selected proposer shall be required to provide detailed product information and/or cut sheets for review prior to finalizing the order.

DISCLOSURE OF LOBBYING ACTIVITIES

The Proposer certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any grant agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or grant agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or grant agreement, the undersigned shall complete and submit Standard Form-LLL (Rev. 7-97), "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and grant agreements) and that all subgrantees shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.