



GENERAL

INTENT: To supply the Port of Oswego Authority the **Hardware Kits and Building Materials** required in order for Port staff to construct the floating docks assemblies associated with the REDI-Port Authority Boating Center Goble Dry Dock and Ship Yard Marina Project.

WARRANTY: Proposer shall provide the terms and conditions of any warranty being provided in writing on the form provided.

SITE VISIT: No official site visit will be offered or scheduled. Proposers interested in visiting the site may schedule an appointment with Pat McMahon at pmcmahon@portoswego.com or call (315) 343-4503 ext. 108.

DELIVERY: Proposer is responsible for including all costs in their proposal associated with the delivery of all building materials and hardware to the Port's warehouse located at 1 East Second Street, Oswego, NY 13126. The Port will be available if needed to unload deliveries.

SCHEDULE: Proposer shall state the number of days for delivery from time of order. If the proposed delivery date is not met, the Port reserves the right to assess a \$100.00 per day penalty against the purchase price with the total not to exceed 2.5% of purchase price. The Port can take delivery as soon as possible however, delivery of all materials must be completed on or before November 30, 2022. **Timing of delivery will be considered in the awarding of this contract.**

INTERPRETATIONS: In order to be fair to all bidders, no oral interpretations will be given to any bidder, as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based on such inquiry, the Port may choose to issue an Addendum in accordance with New York State laws.

PROPOSALS: Sealed proposals shall be clearly labeled as follows:

Goble Marina - Hardware Kits and Building Materials RFP

Proposals shall be addressed to:

*Port of Oswego Authority
William W. Scriber, Executive Director
1 East Second Street
Oswego, New York 13126*

Proposers shall include their complete return address on the outer envelope or wrapper.

All expenses involved with the preparation and submission of proposals, and any work performed in connection therewith, shall be borne by the Proposer. No payment will be made for any responses received or for any other effort required of or made by the Proposer prior to award of a contract.



Failure to offer a completed bid or failure to respond to each section of the technical specification (Comply: Yes/No/N/A) may be grounds for the proposal to be rejected without review as non-responsive. All variances, exceptions and/or deviations shall be fully described in the appropriate section(s). Deceit in responding to the specification will be cause for rejection.

REVIEW OF BIDS: Proposals may be held by the Port of Oswego Authority for a period not to exceed thirty (30) calendar days from the date of the opening for the purpose of reviewing and investigating proposals prior to award. No proposals may be withdrawn during this period without the consent of the Port of Oswego Authority.

In review of proposals, comparison will not be limited to price only. The successful bidder will be the one whose product is judged as best serving the interests of the Port when price, product, quality and delivery are considered. The Port also reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities in its opinion. A contract will be awarded to the bidder or bidder(s) submitting the lowest responsible bid meeting the requirements.

ATTACHMENTS

1. Instructions to Bidders
2. Bid Response Forms ***(Return with Proposal)***
3. Proposer Signature Sheet ***(Return with Proposal)***
4. Dock Layout Plan for Goble Dry Dock and Ship Loading Marina - Dock RFP (7/25/2022)
5. Representative Photos
6. Hardware Kit and Building Material for Floating Dock Assemblies Specification
7. Bill of Materials – Lumber Kits for Various Sizes and Configurations of Docks and Ramps/Gangways
8. Disclosure of Lobbying Activities
9. Non-Collusive Bidding Certification Required By Section 139-D of the State Finance Law.
10. Conflict of Interest Attestation