



Regular Meeting of the Board of Directors of the Port of Oswego Authority

**Monday, April 21, 2025
4:30 PM Meeting**

- 1. Call to Order**
- 2. Motion 04-21-2501: To move to Executive Session for discussion of federal grants.**
- 3. Motion 04-21-2502: To resume the regular monthly meeting.**
- 4. Motion 04-21-2503: To approve the Minutes of the 03-26-2025 regular monthly meeting and the Minutes of the Annual Meeting (Exhibit A).**
- 5. Administrative Operational Report: (Exhibit B)**
- 6. Administrative Financial Reports: (A) Primary and (B) Subsidiary
Motion 04-21-2504: To accept March's Primary Financial Reports and Subsidiary Financial Reports.**
 - A. Primary Financial Reports: (Exhibit C-1)**
 - Cash Position**
 - Balance Sheet**
 - Profit & Loss Statement**
 - Marina Profit & Loss Statement**
 - B. Subsidiary Financial Reports: (Exhibit C-2)**
 - Monthly Bills**
 - Accounts Payable**
 - Accounts Receivable**
 - Grants Receivable Summary**
 - Loan Summary**
 - Schedule of Assets**
 - Sales Report**

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

7. Chairman's Report
8. Committee Reports – no Committee Meetings in March
 - a. Executive Committee
 - b. Audit and Finance Committee
 - c. Governance Committee
 - d. Planning and Development Committee
9. Old Business
10. New Business

Motion 04-21-2505: To authorize the Interim Executive Director to award the bid for one (1) proposed Electric Railcar Mover, contingent upon review and approval of the bid process and analysis by the New York State Department of Transportation to the lowest qualified bidder, ALTA Material Handling, and to further execute the contract to complete and deliver the Electric Railcar Mover, in accordance with the specifications and pricing proposed and approved. This is funded through a New York State Department of Transportation, Passenger Freight Rail Assistance Program (PFRAP) grant awarded to the Port of Oswego Authority in 2024; NYSDOT PIN 3935.89.301, Contract #DR39098 (Exhibit D).
11. **AD HOC MOTIONS REQUIRED AS A RESULT OF MEETING BUSINESS:**

Motion 04-21-250 : To

Motion 04-21-250 : To
12. **Motion 04-21-250** : To adjourn the regular monthly meeting.

**Next Regular Monthly Board Meeting is scheduled for
Monday, May 19, 2025 @ 4:30pm**

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

Exhibit A

PORT OF OSWEGO AUTHORITY – DRAFT
Annual Meeting of the Board of Directors of the Port of Oswego Authority
Wednesday, March 26, 2025

CALL TO ORDER: Mrs. Cosemento called the meeting to order at approximately 4:40 PM.

PRESENT: Constance Cosemento - Vice Chairperson, Stan Delia, Dr. John Kares Smith, Kathleen Macey, Diane Zeller, and Thomas Schneider - Interim Executive Director.

ALSO PRESENT: Pat McMahon - Supervisor of Development & Maintenance and James Metcalf - citizen, observing.

PRESENT ON ZOOM: Francis Enwright - Chairperson

Motion AM 2501: A motion was made by Ms. Zeller and seconded by Ms. Macey to approve Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law (Exhibit AM-A). Motion passed. 5-Aye, 0-Nay.

Motion AM 2502: A motion was made by Ms. Zeller and seconded by Mr. Delia to approve the Guidelines for Awarding of Procurement Contracts Pursuant to Section 2879 of the Public Authorities Law (Exhibit AM-B). Motion passed. 5-Aye, 0-Nay.

Motion AM 2503: A motion was made by Ms. Zeller and seconded by Ms. Macey to approve the Port of Oswego Authority Property Disposition Policy Pursuant to Section 2896 of the Public Authorities Law (Exhibit AM-C). Motion passed. 5-Aye, 0-Nay.

Motion AM 2504: A motion was made by Ms. Zeller and seconded by Dr. Kares Smith to approve the Port of Oswego Authority Investment Policy Pursuant to Section 2925 of the Public Authorities Law (Exhibit AM-D). Motion passed. 5-Aye, 0-Nay.

Motion AM 2505: A motion was made by Ms. Zeller and seconded by Dr. Kares Smith to re-adopt the Port of Oswego Authority's Mission Statement and KPIs (Exhibit AM-E). Motion passed. 5-Aye, 0-Nay.

Motion AM 2506: A motion was made by Ms. Zeller and seconded by Dr. Kares Smith to adopt the Port of Oswego Authority's Conflict of Interest Policy (Exhibit AM-F). Motion passed. 5-Aye, 0-Nay.

APPOINTMENTS AND ELECTIONS

- Appointments of Legal Counsel for FY 2025 – 2026 (Exhibit AM-G) as existing.
Motion AM 2507: A motion was made by Dr. Kares Smith to appoint Bousquet Holstein as legal counsel for the Port of Oswego Authority for the fiscal year that begins on April 1, 2025 and ends on March 31, 2026. Motion was seconded by Ms. Macey. Motion passed. 5-Aye, 0-Nay.
- Election of Board Officers for FY 2025 – 2026 (Exhibit AM-H).
Motion AM 2508: Motion made by Dr. Kares Smtih and seconded by Ms. Zeller to maintain appointments as is. Motion passed. 5-Aye, 0-Nay.
 - Chairman of the Board – Francis Enwright
 - Vice-Chairman – Mrs. Constance Cosemento
 - Secretary/ Treasurer – Ms. Kathleen Macey

ADJOURNMENT

Motion AM 2509: A motion was made by Ms. Zeller to adjourn the regular monthly meeting at 5:05 PM. Motion seconded Mr. Delia. Motion passed. 5-Aye, 0-Nay, 1-Abstain.

Kathleen Macey, Secretary/Treasurer

Constance Cosemento, Vice-Chairperson

PORT OF OSWEGO AUTHORITY – DRAFT
Regular Monthly Board Meeting
Wednesday, March 26, 2025
Immediately following the Annual Meeting

CALL TO ORDER: Mrs. Cosemento called the meeting to order at approximately 5:06 PM.

PRESENT: Constance Cosemento - Vice Chairperson, Stan Delia, Dr. John Kares Smith, Kathleen Macey, Diane Zeller, and Thomas Schneider - Interim Executive Director.

ALSO PRESENT: Pat McMahon - Supervisor of Development & Maintenance and James Metcalf - citizen, observing.

PRESENT ON ZOOM: Francis Enwright - Chairperson

Motion 03-26-2501:

A motion was made by Mr. Delia to enter into Executive Session for discussion of annual personnel issues at 5:07 PM. Motion was seconded by Ms. Macey. Motion passed. 5-Aye, 0-Nay.

Motion 03-26-2502:

A motion was made by Ms. Macey to resume the regular monthly meeting at 6:25 PM. Motion was seconded by Dr. Kares Smith. Motion passed. 5-Aye, 0-Nay.

APPROVAL OF MINUTES

Motion 03-26-2503:

The Board unanimously approved the minutes of the February 24, 2025 regular monthly meeting as distributed at 6:26 PM.

ADMINISTRATIVE OPERATIONAL REPORT

Mr. Schneider, Interim Executive Director, presented the Administrative Operational Report to the Board and addressed any questions or comments at 6:27 PM.

Report Topics:

Monthly operations update – February 2025

Update on projects:

- Operations Monthly Report – included; this report originates from the Port's Scale's Office, that shows the volume of trucks, railcars, and vessels within any given month. The Port's three (3) commodities are that are transloaded and warehoused:
 - ✓ **aluminum**
 - ✓ **grain**
 - ✓ **potash**
- Weather Conditions – there were challenges for the silo with the harsh weather conditions this season; Mr. Schneider recognized Mr. McMahon's efforts in the several times he ascended and descended the hundreds of steps to the top of the silo.

- Marina – the east-side Marina the docks are in, the crane repairs are currently taking place. The west-side Goble Marina experienced some damage to the docks during the winter; will begin to market the west-side Marina after necessary repairs are completed.
- Tenant Update – received formal notification from USGS at 17 Lake Street of lease termination (lease renewal would have been September 30, 2025), which has to do with the Executive federal administration making certain cuts, and those cuts have affected U.S. Geological Services, however nothing is definite at this point.
- Projects – breakwall repairs during the summer of 2025 with Dean Marine & Excavating Inc. contracted out through the U.S. Army Corp. of Engineers to keep up the repair of the breakwall that safeguards the harbor and Port for the commercial vessels, commercial fishermen, businesses, and pleasure crafters that operate here.
- Warehouse Modernization Grant – Port Infrastructure Development Program (PIDP), working with Maritime Administration (MARAD) and have communication with the state as well.
- Electric Railcar Mover – finalized a bid package; bids are due April 10, 2025. This is a Passenger and Freight Rail Assistance Program (PFRAP) grant.
- Still Watch Vessel – abandoned vessel still sits at the Port's dock. Mr. Schneider acknowledged the efforts of the United States Coast Guard (USCG) and how grateful the Port of Oswego Authority is of the efforts of the USCG in making sure that the vessel did not turn into an environmental disaster; they put considerable resources to ensure that the vessel did not represent a hazard to our waters and navigational system. There is another meeting with the Coast Guard and other interested parties on Thursday, March 27th.
- Great Lakes Port Association (AGLPA) Washington Legislative Fly-In – attended in early March. AGLPA is a group of ports along the American side of the Great Lakes. Mr. Schneider noted there was a lot of Canadian representation, there was a function at the Canadian Embassy, and that our neighbors and friends to the north have been patient about the approach that has been taken towards them. The Port has been working effectively with Canada as an import and export partner.

DISCUSSIONS ON TOPICS FROM ADMINISTRATIVE OPERATIONAL REPORT

Mr. Enwright inquired if there was a dock at 17 Lake Street; he acknowledged that if USGS were to return, it would be a positive revenue source, however the Port needs to have another plan for the property. Mr. Schneider stated that it could be opportunistic for the Port and there is potential for the property, but to wait and see what happens with the lease.

ADMINISTRATIVE FINANCIAL REPORTS

Motion 03-26-2504: A motion was made by Dr. Kares Smith to accept February's financial reports as presented at 6:50 PM. Motion seconded by Ms. Macey. Motion passed. 5-Aye, 0-Nay.

Primary Financial Reports

- Cash Position
- Balance Sheet
- Profit & Loss Statement
- Marina Profit & Loss Statement

Subsidiary Financial Reports

- Monthly Bills
- Accounts Payable
- Accounts Receivable
- Grants Receivable Summary
- Loan Summary
- Schedule of Assets
- Sales Report

Mr. Delia reviewed the cash position, balance, and profit/loss statements ending 02/28/2025. Cash Position is down. The Balance Sheet, total current assets (which do not include fixed assets) is above from the same time last year primarily due to a large grant receivable. Total Assets (including fixed assets) is up, primarily due to FEMA capital improvement. Mr. Delia noted the increase in expenses, mainly due to repairs and maintenance.

Mr. Schneider explained that the New York State Department of Homeland Security and Emergency Services, who administers the FEMA grant, was a result of flooding and damage in 2017. FEMA is used to dealing with property owners on much smaller amounts; the amounts the Port is dealing with are large and the Port is still waiting to be refunded in a fairly slow process (4 billing periods for property owners, the Port is up to 9 billing periods). The State has been coming forth to all of its agencies and seeking information about what federal grants that are potentially outstanding and the New York State Department of Homeland Security and Emergency Services that is administering the national FEMA grant and has the funding for it, the money has been transferred to the State but FEMA is asking for further information about every project they have. The State is looking to gauge and gather what federal funding is out there and what the progress is, while the federal government is asking of the states who receive federal money to report about it.

Mr. Schneider explained that every piece of machinery in the facility in the last two months has been serviced after having deferred service for a long time. Those expenses will make up themselves in efficiency.

Chairman's Report: Mr. Enwright (on Zoom) thanked the Board members on the work they have done.

COMMITTEE REPORTS:

Executive Committee: No meeting, no report per Mrs. Cosemento.

Audit and Finance Committee: No meeting, no report per Mr. Delia.

Motion 03-26-2505:

A motion was made by Ms. Macey at 6:55 PM to authorize the Chairperson of the Audit Committee to execute the Engagement Letter from Bowers CPA's and Advisors. Motion was seconded by Ms. Zeller. Motion passed. 5-Aye, 0-Nay.

Governance Committee: No meeting, no report per Dr. Kares Smith.

Planning and Development Committee: No meeting, no report per Ms. Macey.

OLD BUSINESS

None.

NEW BUSINESS:

Motion 03-26-2506:

A motion was made by Ms. Macey to authorize the Interim Executive Director to execute the Utility Bill Integration Services Agreement with New York Energy Manager (Exhibit D) at 7:08 PM. Motion was seconded by Dr. Kares Smith. Motion passed. 5-Aye, 0-Nay.

Mr. Schneider explained that this would be a simple agreement with the New York Power Authority; they have a system that they refer to "Energy Manager" and the Port would provide them information on our utility bills. Energy Manager would then use their analytics that they would apply to that information. It benefits the New York Power Authority to be able to assess how much water and utilities that are being used by the Authorities of the State of New York, and gain more knowledge and then they share that knowledge with the Port in the form of statistical and graphical information.

Review of Authorities Budget Office (ABO) audit of required website content – Policy Guidance 22-01: Posting and Maintaining Reports on Public Authority Websites. (Exhibit E)

Mr. Schneider stated that this was a review of the Port's website to see that it contains all the items that the State requires for full public disclosure and transparency. The ABO noticed some items that were missing; he has been following up with the ABO.

ADJOURNMENT

Motion 03-26-2507: A motion was made by Ms. Zeller to adjourn the regular monthly meeting at 7:09 PM. Motion seconded by Dr. Kares Smith. Motion passed. 5-Aye, 0-Nay.

Kathleen Macey, Secretary/Treasurer

Constance Cosemento, Vice-Chairperson

Exhibit B



Administrative and Operations Report

April 2025

Thomas Schneider, Interim Executive Director

- Monthly (March 2025) operations update – **see attached**
- Operating Business
 - Transloading and Warehousing
 - Aluminum
 - Agricultural Center – grain
 - Potash
- Marina
 - East Side
 - West Side
- Tennent Updates
 - Heidelberg Materials
 - Vinegar Hill (at 19-29 East Schuyler Street)
- Projects
 - Breakwall Repair
 - Warehouse Modernization Grant
 - Electric Railcar Bids
- Still Watch Vessel Update
- Meetings - Customers

TO: BOARD OF DIRECTORS
FROM: George Lloyd
SUBJECT: March 2025 Activity Report

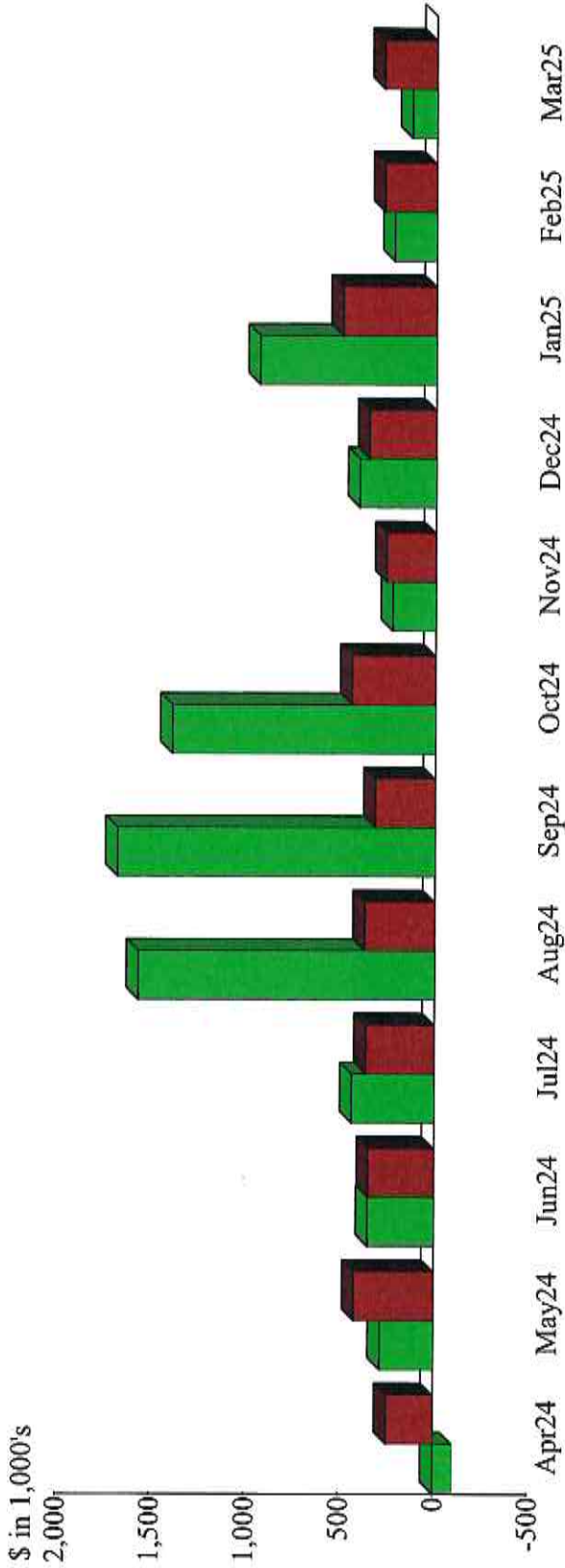
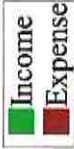
Totals						
	# In	# Out	Total # In/Out	MT In	MT Out	Total MT In/Out
Trucks	175	261	436	2565.399	6395.504	8960.903
Railcars	15	26	41	239.412	2343.665	2583.077
Vessels	0	0	0	0.000	0.000	0.000
Grand Totals	190	287	477	2804.811	8739.169	11543.980

	Company	ST	MT	In/Out	Mode	#
Potash	Nutrien Ag Solutions	0.00	0.000	Inbound	Vessel	0
	Nutrien Ag Solutions	0.00	0.000	Inbound	Railcar	0
	Nutrien Ag Solutions	654.91	594.124	Outbound	Trucks	20
Delong Grain	Soybeans	0.00	0.000	Inbound	Trucks	0
	Soybeans	0.00	0.000	Inbound	Railcar	0
	Soybeans	0.00	0.000	Outbound	Trucks	0
	Soybeans	2583.45	2343.665	Outbound	Railcar	26
	Soybeans	0.00	0.000	Outbound	Vessel	0
	Corn	0.00	0.000	Inbound	Trucks	0
	Corn	0.00	0.000	Inbound	Railcar	0
	Corn	0.00	0.000	Outbound	Trucks	0
	Corn	0.00	0.000	Outbound	Railcar	0
	Corn	0.00	0.000	Outbound	Vessel	0
Aluminum	Marubeni	0.00	0.000	Inbound	Vessel	0
	Marubeni	0.00	0.000	Inbound	Railcar	0
	Marubeni	1945.98	1765.362	Outbound	Trucks	55
	Marubeni	0.00	0.000	Inbound	Trucks	0
	Gerald/GT Comm	0.00	0.000	Inbound	Vessel	0
	Gerald/GT Comm	0.00	0.000	Inbound	Trucks	0
	Gerald/GT Comm	0.00	0.000	Inbound	Railcar	0
	Gerald/GT Comm	1538.56	1395.757	Outbound	Trucks	44
	Glencore	0.00	0.000	Inbound	Vessel	0
	Glencore	0.00	0.000	Outbound	Trucks	0
	Glencore	0.00	0.000	Inbound	Railcar	0
	Glencore	0.00	0.000	Inbound	Trucks	0
	Goldman	0.00	0.000	Inbound	Vessel	0
	Goldman	0.00	0.000	Inbound	Railcar	0
	Goldman	0.00	0.000	Inbound	Trucks	0
	Goldman	0.00	0.000	Outbound	Trucks	0
	Goldman	0.00	0.000	Outbound	Railcar	0
	Gunvor	0.00	0.000	Inbound	Vessel	0
	Gunvor	551.54	500.348	Outbound	Trucks	16
	Gunvor	0.00	0.000	Outbound	Railcar	0
	Gunvor	0.00	0.000	Inbound	Railcar	0
	Gunvor	0.00	0.000	Inbound	Trucks	0
	IXM	0.00	0.000	Inbound	Vessel	0

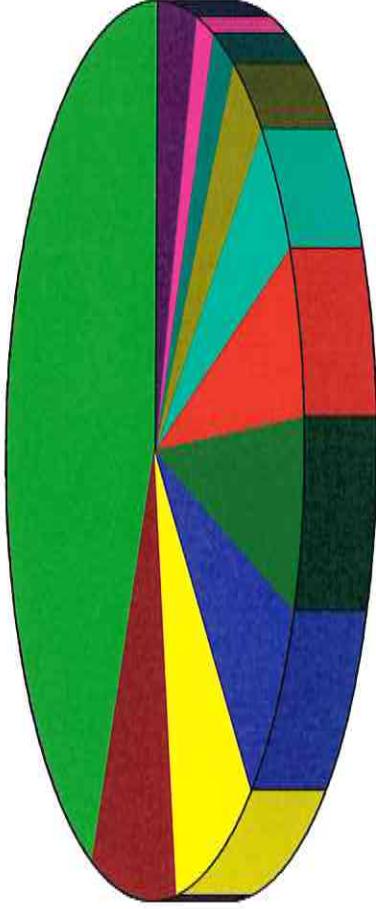
	IXM	0.00	0.000	Inbound	Trucks	0
	IXM	0.00	0.000	Inbound	Railcar	0
	IXM	0.00	0.000	Outbound	Trucks	0
	Mitsubishi	0.00	0.000	Outbound	Trucks	0
	Mitsubishi	0.00	0.000	Inbound	Trucks	0
	Mitsubishi	0.00	0.000	Inbound	Vessel	0
	Mitsubishi	0.00	0.000	Inbound	Railcar	0
	Hartree	0.00	0.000	Inbound	Vessel	0
	Hartree	0.00	0.000	Inbound	Trucks	0
	Hartree	56.67	51.410	Outbound	Trucks	2
	Hartree	0.00	0.000	Outbound	Railcar	0
	Hartree	0.00	0.000	Inbound	Railcar	0
	Alcoa	0.00	0.000	Inbound	Vessel	0
	Novelis Ingots	0.00	0.000	Inbound	Vessel	0
	Novelis Ingots	2302.16	2088.503	Outbound	Trucks	124
	Novelis Ingots	2827.84	2565.399	Inbound	Trucks	175
	Novelis Ingots	263.90	239.412	Inbound	Railcar	15
	Novelis Ingots	0.00	0.000	Outbound	Railcar	0
	Novelis Transfer Loads	0.00	0.000	Outbound	Trucks	0
Dean Marine Rock/Stone	Rock/Stone	0.00	0.000	Inbound	Railcar	0

Exhibit C-1

Income and Expense by Month
April 2024 through March 2025



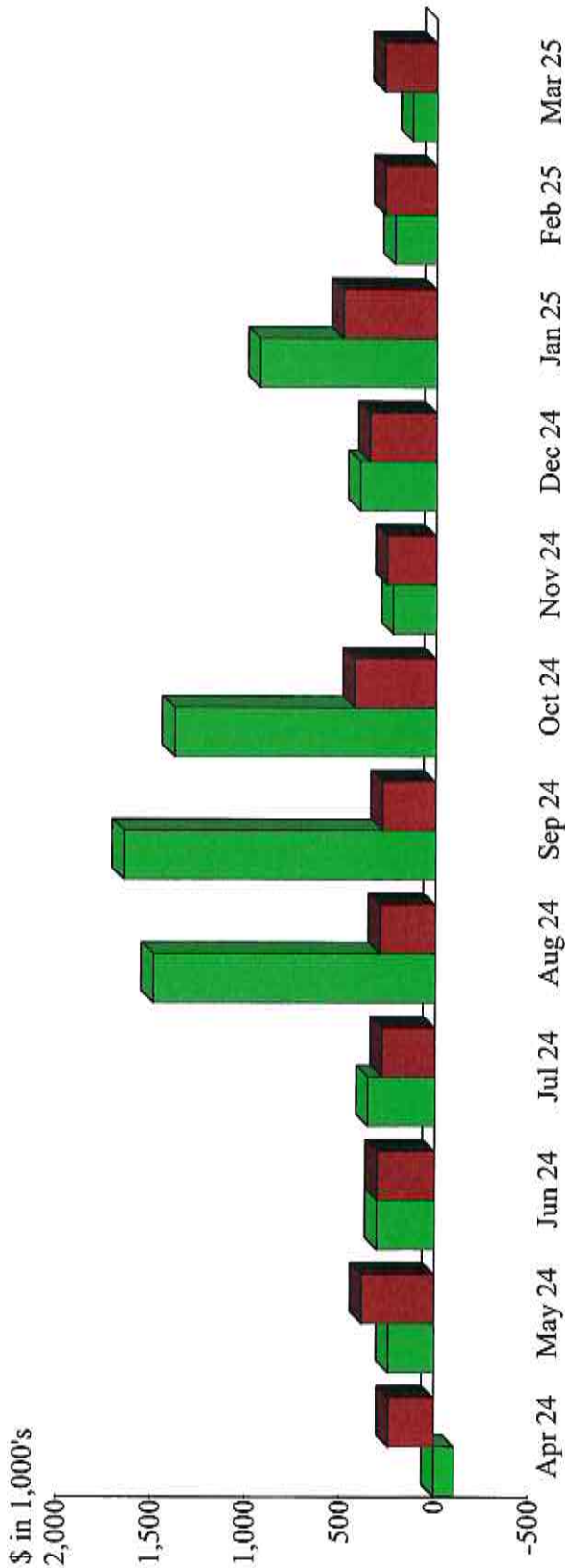
Income Summary
April 2024 through March 2025



90000017 · FEMA DR 4348	43.59%
4400000 · Rental	9.25
4800000 · Marina Income	8.82
4600000 · Stevedoring	7.82
4300000 · Loading and Unloading	7.03
4000000 · Storage	6.29
9000001 · Grant - Agricultural Center	5.28
4500000 · Misc Income	3.98
9001700 · NYS Grant Pin 3539.88 Track/St	2.42
4200000 · Wharfage	2.00
Other	3.53
Total	\$7,526,823.11

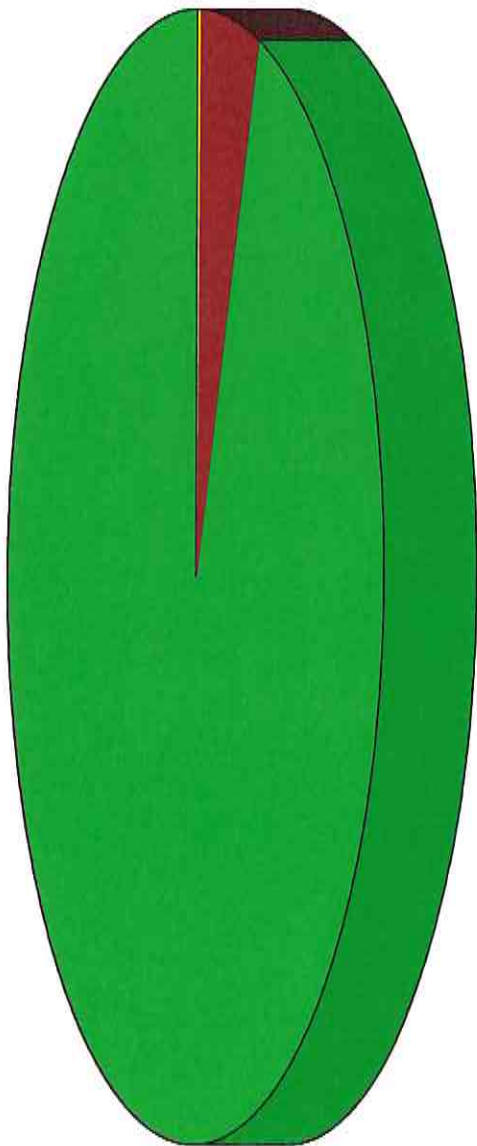
By Account

Income and Expense by Month
April 2024 through March 2025



Income Summary
April 2024 through March 2025

Port	94.75%
Marina	5.20
RV Park	0.05
Total	\$7,236,380.51



By Class

Port of Oswego Authority
Cash Position Report
As of March 31, 2025

	<u>Beginning Balance</u>	<u>Debit</u>	<u>Credit</u>	<u>Net Change</u>	<u>Ending Balance</u>
1000600 · Imprest Fund - Key Bank					
Total 1000600 · Imprest Fund - Key Bank	186,909.07	230,479.99	372,260.87	-141,780.88	45,128.19
1000700 · Health Fund - Key Bank					
Total 1000700 · Health Fund - Key Bank	912.85	5,000.06	4,677.24	322.82	1,235.67
1001000 · Comptroller Fund - Key Bank					
Total 1001000 · Comptroller Fund - Key Bank	19,203.61	143,750.42	157,625.55	-13,875.13	5,328.48
1001001 · Gen. State Checking - Key Bank					
Total 1001001 · Gen. State Checking - Key Bank	160,398.98	158,945.82	230,188.75	-71,242.93	89,156.05
1001500 · Key Money Market					
Total 1001500 · Key Money Market	2,484.41	1.37	0.00	1.37	2,485.78
TOTAL	<u><u>369,908.92</u></u>	<u><u>538,177.66</u></u>	<u><u>764,752.41</u></u>	<u><u>-226,574.75</u></u>	<u><u>143,334.17</u></u>

Port of Oswego Authority
Balance Sheet
As of March 31, 2025

	Mar 31, 25	Mar 31, 24	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1000100 · Petty Cash	144.99	161.63	-16.64
1000300 · Oswego Marina - Register fund	600.00	600.00	0.00
1000600 · Imprest Fund - Key Bank	45,128.19	73,140.26	-28,012.07
1000700 · Health Fund - Key Bank	1,235.67	2,514.19	-1,278.52
1001000 · Comptroller Fund - Key Bank	5,328.48	18,811.08	-13,482.60
1001001 · Gen. State Checking - Key Bank	89,156.05	1,045,581.12	-956,425.07
1001500 · Key Money Market	2,485.78	201,316.58	-198,830.80
1003200 · CD - Wtrline Maint Fund	10,679.97	10,212.08	467.89
1003300 · CD - Bldg Rehab Fund	103,265.22	90,698.64	12,566.58
Total Checking/Savings	258,024.35	1,443,035.58	-1,185,011.23
Accounts Receivable			
1100000 · Accounts Receivable	180,849.89	126,659.23	54,190.66
Total Accounts Receivable	180,849.89	126,659.23	54,190.66
Other Current Assets			
1100103 · Accounts Receivable Other	995.04	18,224.97	-17,229.93
1100104 · Short term Lease Receivable	331,720.10	353,730.13	-22,010.03
1201000 · Prepaid Insurance	97,067.00	95,001.95	2,065.05
1202000 · Prepaid expense	193.05	10,376.35	-10,183.30
1210000 · Inventory Asset	13,733.66	17,004.40	-3,270.74
1300000 · Grant Receivable	1,339,047.93	335,422.22	1,003,625.71
1400000 · Cont. Stab. Prog. Reserve	12,500.00	19,003.00	-6,503.00
1499000 · Undeposited Funds	1,335.00	2,460.00	-1,125.00
Total Other Current Assets	1,796,591.78	851,223.02	945,368.76
Total Current Assets	2,235,466.02	2,420,917.83	-185,451.81
Fixed Assets			
1502000 · Land & Land Impr-Capital Assets	14,074,827.75	14,074,827.75	0.00
1502050 · Land & Land Impr-Held for Lease	1,720,082.91	1,720,082.91	0.00
1502100 · Alcan Water Line	1.00	1.00	0.00
1502300 · Bldgs & Improvem-Capital Assets	8,515,160.43	8,515,160.43	0.00
1502350 · Bldgs & Improvem-Held for Lease	4,060,508.32	4,060,508.32	0.00
1502400 · Office Equipment & Furniture	489,831.94	489,831.94	0.00
1502500 · Operating Equipment	3,526,931.91	3,285,287.43	241,644.48
1502501 · Equipment - Marina	316,721.60	301,641.60	15,080.00
1502550 · Lease Assets	569,146.74	758,056.85	-188,910.11
1502555 · Accumulated Amortization	-90,637.40	-82,312.40	-8,325.00
1502600 · Computer Software	32,872.24	32,872.24	0.00
1502800 · Acc Dep-Bldg & Impr-Cap Assets	-6,906,904.54	-6,906,904.54	0.00
1502850 · Acc Dep Bldg & Impr-Held for Le	-2,445,921.00	-2,445,921.00	0.00
1502900 · Acc Dep - Operating Equip	-2,451,505.33	-2,451,505.33	0.00
1502905 · Acc Dep - Marina equipment	-238,569.00	-238,569.00	0.00
1503000 · Acc Dep - Office Equipment	-468,900.46	-468,900.46	0.00
1503100 · Acc Dep-Land & Impr-Cap Assets	-8,623,469.11	-8,623,469.11	0.00
1503101 · Acc Dep - Computer Software	-32,872.00	-32,872.00	0.00

Port of Oswego Authority
Balance Sheet
As of March 31, 2025

	Mar 31, 25	Mar 31, 24	\$ Change
1503150 · Acc Dep Land & Impr-Held for Le	-166,594.00	-166,594.00	0.00
1503200 · Acc Dep - Lease Asset	-158,555.00	-158,555.00	0.00
1503600 · Equipment - New or Replacement	5,873.58	0.00	5,873.58
1504000 · Cap Imp-Osw.Marina bldg update	13,096.72	0.00	13,096.72
1504200 · Cap Imp - Warehouse roof	38,790.00	0.00	38,790.00
1504801 · Cap Imp - Office Improv (Meg's)	2,160.44	0.00	2,160.44
1504900 · Cap Imp - Gas Dock improvements	0.00	1,031.76	-1,031.76
1505600 · Cap Imp - Agricultural Center	14,987,492.74	14,590,101.62	397,391.12
1505700 · Cap Imp - Marina Pumpout System	11,066.79	10,752.71	314.08
1505900 · Cap Imp - '23 PFRAP Pin 3935.88	192,002.98	0.00	192,002.98
1506000 · Cap Imp - Marina sewer imprvmt	7,840.00	0.00	7,840.00
1506401 · Cap Imp - Elect. Railcar Mover	22,564.87	0.00	22,564.87
1507300 · Cap Imp - Scales	49,498.00	0.00	49,498.00
1507500 · Cap Imp-Marina Holst Dock rehab	84,124.09	0.00	84,124.09
1507800 · Cap Imp - FEMA-West 2017	4,346,831.81	421,914.99	3,924,916.82
1507802 · Cap Imp - FEMA-East 2017	1,689,658.29	1,689,658.29	0.00
1508600 · Cap Imp-REDI 19515-Goble Marina	2,094,867.24	1,953,049.79	141,817.45
1508900 · Cap Imp-Fitzgibbons Prop Imprv	48,388.64	0.00	48,388.64
Total Fixed Assets	35,316,413.19	30,329,176.79	4,987,236.40
Other Assets			
1100105 · Long Term Lease Receivable	985,935.35	1,317,654.10	-331,718.75
1100106 · Interest Receivable	2,809.47	3,732.53	-923.06
1800000 · Pension - Deferred Outflow	416,815.00	416,815.00	0.00
1800001 · Deferred Outflow - OPEB	251,739.00	251,739.00	0.00
Total Other Assets	1,657,298.82	1,989,940.63	-332,641.81
TOTAL ASSETS	39,209,178.03	34,740,035.25	4,469,142.78
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000100 · Accounts Payable	367,390.32	71,380.44	296,009.88
Total Accounts Payable	367,390.32	71,380.44	296,009.88
Credit Cards			
2000101 · Key Bank - Bill Mastercard	7,206.46	5,846.16	1,360.30
2000103 · Lowe's credit card	247.95	1,242.74	-994.79
Total Credit Cards	7,454.41	7,088.90	365.51
Other Current Liabilities			
2000200 · Retainage Payable	174,894.95	0.00	174,894.95
2000300 · Accounts Payable Other	46,086.55	134,106.81	-88,020.26
2000600 · Unearned Revenue	62,000.00	76,950.00	-14,950.00
2000610 · Deposits received	25,000.00	25,000.00	0.00
2000700 · Refund payable	181,658.15	0.00	181,658.15
2001000 · Accrued Salaries	37,372.40	37,372.40	0.00
2001200 · Accrued Compensation	74,102.28	74,102.28	0.00
2001600 · Accrued NYS Retirement Withheld	1,679.42	874.78	804.64
2001700 · NYS Retirement Loan Withheld	964.00	722.00	242.00

Port of Oswego Authority
Balance Sheet
As of March 31, 2025

	Mar 31, 25	Mar 31, 24	\$ Change
2001800 · NYS Retirement Arrears Withheld	488.88	250.75	238.13
2002000 · Medical FSA Withheld	0.06	0.00	0.06
2002700 · Accrued NYS PFL withheld	2,119.51	1,844.95	274.56
2003000 · #1570A Pension Fund	60,965.26	29,585.50	31,379.76
2003100 · 1570 1% Checkoff Withheld	816.78	397.62	419.16
2003200 · 1570 1/10% Checkoff Withheld	81.59	39.79	41.80
2003300 · 1570A 9/10% Checkoff Withheld	735.11	357.82	377.29
2003401 · 1570A Local Dues Withheld	1,401.51	749.01	652.50
2004500 · Accrued Mass Mutual withheld	-231.13	-167.75	-63.38
2005600 · Payments on Insurance Claims	961.95	961.95	0.00
2005700 · Short Term Lease Liability	168,560.67	192,393.09	-23,832.42
2550000 · Sales Tax Payable	-14,269.95	0.00	-14,269.95
Total Other Current Liabilities	825,387.99	575,541.00	249,846.99
Total Current Liabilities	1,200,232.72	654,010.34	546,222.38
Long Term Liabilities			
2500500 · Advances from NYS	3,355,925.71	3,405,925.71	-50,000.00
2500600 · Vehicle Note Payable	37,907.58	44,995.84	-7,088.26
2500801 · Line of Credit 0169-Pathfinder	62,274.30	0.00	62,274.30
2501400 · OPEB liability	1,655,480.00	1,655,480.00	0.00
2501700 · LOC 1753 Pathfinder-Goble/FEMA	950,000.00	0.00	950,000.00
2502200 · Note Payable-SANY Forklift-LEAF	357,874.30	426,333.63	-68,459.33
2502300 · Note Payable-SANY Wheel Loader	207,441.21	0.00	207,441.21
2503500 · Long Term Lease Liability	159,587.05	328,147.23	-168,560.18
2600000 · Net Pension Liability - ERS	491,403.00	491,403.00	0.00
2800001 · Deferred Inflow - OPEB	878,276.00	878,276.00	0.00
2800002 · Deferred Inflow - Lessor	1,235,182.89	1,605,098.25	-369,915.36
Total Long Term Liabilities	9,391,352.04	8,835,659.66	555,692.38
Total Liabilities	10,591,584.76	9,489,670.00	1,101,914.76
Equity			
3000500 · Contributed Capital	144,946.00	144,946.00	0.00
3001000 · Contributed Capital - Federal	45,777.00	45,777.00	0.00
3001500 · Grant from NYS	2,253,367.90	2,253,367.90	0.00
3001600 · Grant MultiCodul Capital Proj	2,073,783.33	2,073,783.33	0.00
3001700 · Grant-MultiModal	370,000.00	370,000.00	0.00
3001800 · Grant Energy Savings	60,000.00	60,000.00	0.00
3005000 · Retained Earnings	20,302,491.02	19,678,911.68	623,579.34
Net Income	3,367,228.02	623,579.34	2,743,648.68
Total Equity	28,617,593.27	25,250,365.25	3,367,228.02
TOTAL LIABILITIES & EQUITY	39,209,178.03	34,740,035.25	4,469,142.78

Port of Oswego Authority
Profit & Loss Statement
March 2025

Ordinary Income/Expense	Period to Date			Year to Date					
	Mar 25	Mar 24	Budget	Actual	Prior	Variance To Prior	Budget	\$ Over Budget	% Variance from Budget
	Income								
4000000 - Storage	44,776.26	37,171.69	32,791.67	473,531.10	365,595.92	107,935.18	393,500.00	80,031.10	20.3%
4100000 - Dockage	3,786.81	2,652.16	0.00	61,198.12	92,729.19	-31,531.07	100,000.00	-38,801.88	-38.8%
4200000 - Wharfage	6,776.78	4,956.02	0.00	150,228.88	225,460.98	-75,232.10	230,000.00	-79,771.12	-34.7%
4300000 - Loading and Unloading	44,249.39	20,446.56	51,708.33	529,161.90	507,999.08	21,162.82	620,500.00	-91,338.10	-14.7%
4400000 - Rental	32,918.92	27,354.18	58,688.80	695,899.75	568,976.71	126,923.04	704,265.60	-8,365.85	-1.2%
4500000 - Misc Income	35,420.42	803.06	35,975.00	299,193.43	306,007.23	-6,813.80	431,700.00	-132,506.57	-30.7%
4600000 - Stevedoring	875.50	850.00	0.00	588,797.81	1,186,380.09	-597,582.28	1,216,000.00	-627,202.19	-51.6%
4750000 - Profit Share	0.00	0.00	7,500.00	0.00	85,911.12	-85,911.12	90,000.00	-90,000.00	-100.0%
4800000 - Marina Income	-59,300.00	-75,301.99	28,000.00	664,238.80	677,276.13	-13,037.33	821,360.00	-157,121.20	-19.1%
4850000 - RV Park	0.00	0.00	0.00	3,360.00	0.00	3,360.00	2,000.00	1,360.00	68.0%
Total Income	109,504.08	18,931.68	214,663.80	3,465,609.79	4,016,336.45	-550,726.66	4,609,325.60	-1,143,715.81	-24.8%
Cost of Goods Sold									
4900000 - Cost of Goods Sold	0.00	0.00	0.00	290,442.60	329,068.21	-38,625.61	340,000.00	-49,557.40	-14.6%
Total COGS	0.00	0.00	0.00	290,442.60	329,068.21	-38,625.61	340,000.00	-49,557.40	-14.6%
Gross Profit	109,504.08	18,931.68	214,663.80	3,175,167.19	3,687,268.24	-512,101.05	4,269,325.60	-1,094,158.41	-25.6%
Expense									
5000000 - Personal Service	99,178.82	104,220.54	119,115.51	1,514,340.04	1,546,616.04	-32,276.00	1,613,776.72	-99,436.68	-6.2%
6050000a - Travel Expense	2,530.29	2,107.85	708.33	15,678.64	9,841.71	5,836.93	8,500.00	7,178.64	84.5%
610000a - Auto Expense	102.39	0.00	333.33	3,771.62	3,366.83	404.79	4,000.00	-228.38	-5.7%
611000a - Fuel expense	2,682.00	1,968.15	3,933.33	34,637.71	41,594.65	-6,956.94	47,200.00	-12,562.29	-26.6%
615000a - Office Supplies	7,071.21	796.47	5,250.00	61,863.54	61,813.39	50.15	63,000.00	-1,136.46	-1.8%
6150200 - General Insurance Expense	27,884.58	13,267.28	29,046.92	338,167.55	320,021.75	18,145.80	348,563.00	-10,395.45	-3.0%
6200000a - Advertising & Printing	1,180.76	6,708.87	3,333.33	27,322.85	47,975.81	-20,652.96	40,000.00	-12,677.15	-31.7%
6250000a - Communications	14,146.21	762.28	916.67	24,736.84	9,054.78	15,682.06	11,000.00	13,736.84	124.9%
6260000 - FTZ expenses	0.00	0.00	83.33	2,150.00	1,895.00	255.00	1,000.00	1,150.00	115.0%
6300000a - Fuel, Light & Power	14,187.58	7,521.22	5,166.67	95,840.28	64,851.67	30,988.61	62,000.00	33,840.28	54.6%
6350000a - Household Supplies	1,741.61	2,228.18	2,208.33	25,897.08	24,570.90	1,326.18	26,500.00	-602.92	-2.3%
6400000a - Payroll Taxes	8,566.43	51,736.85	11,639.42	257,741.51	273,238.12	-15,496.61	266,312.50	-8,570.99	-3.2%
6450000a - Health Insurances	26,759.43	47,094.09	30,000.00	306,000.30	283,393.45	22,606.85	360,000.00	-53,999.70	-15.0%
6500000 - ILA Pension	18,900.75	14,990.25	33,333.33	282,373.14	353,525.02	-71,151.88	400,000.00	-117,626.86	-29.4%
6520000 - CSEA Workbooks/Workclothes	0.00	0.00	83.33	1,192.76	783.07	409.69	1,000.00	192.76	19.3%
6550000a - Special Supplies	5,428.53	24,138.73	6,250.00	89,031.48	109,602.20	-20,570.72	75,000.00	14,031.48	18.7%
6551300a - Spec Supp & Ex - Metered Water	0.00	0.00	291.67	2,848.63	2,374.45	474.18	3,500.00	-651.37	-18.6%
6551500 - Spec Supp & Ex - Comm Support	0.00	0.00	1,062.50	10,800.00	12,725.00	-1,925.00	12,750.00	-1,950.00	-15.3%
6560000 - Professional Services	7,444.60	32,027.45	11,166.67	153,788.64	223,909.44	-70,120.80	134,000.00	19,788.64	14.8%

Port of Oswego Authority
Profit & Loss Statement

March 2025

	Period to Date				Year to Date			
	Mar 25	Mar 24	Budget	Actual	Prior	Variance To Prior	Budget	\$ Over Budget
	Mar 25	Mar 24	Budget	Actual	Prior	Variance To Prior	Budget	\$ Over Budget
Ordinary Income/Expense								
6570000 • Marina Supp & Expenses	1,540.03	2,136.82	1,211.31	80,648.23	59,660.64	20,987.59	62,000.00	18,648.23
6580000 • Education/Training	0.00	0.00	24.92	995.00	0.00	995.00	299.00	696.00
6590000 • Technical Services	0.00	0.00	1,643.12	25,557.00	15,400.00	10,157.00	19,717.40	5,839.60
660000a • Repairs & Maintenance	12,370.35	3,113.85	6,333.33	156,115.83	105,750.39	50,365.44	76,000.00	80,115.83
6660000 • Repairs due to ILA accidents	0.00	0.00	0.00	0.00	6,314.36	-6,314.36	0.00	0.00
6670000 • House Gasoline	0.00	0.00	0.00	1,619.18	1,296.21	322.97	0.00	1,619.18
6700000 • Rentals	615.00	-8,965.00	1,041.67	4,100.16	38,133.31	-34,033.15	12,500.00	-8,399.84
6700200 • Lease-Track Mobile	2,558.00	0.00	2,558.00	7,674.00	0.00	7,674.00	30,696.00	-23,022.00
6700300 • Lease - other equipment leases	0.00	-16,782.00	14,488.00	23,196.00	4,627.00	18,569.00	179,556.00	-156,360.00
6700301 • Lease - vehicles	0.00	0.00	292.92	0.00	0.00	0.00	3,515.04	-3,515.04
6750000 • Write offs	0.00	0.00	0.00	0.00	1.36	-1.36	0.00	0.00
6800000 • Museum	899.54	939.57	750.00	9,652.21	11,160.71	-1,508.50	9,000.00	652.21
6850000 • Interest Expense	4,884.82	3,274.55	3,333.33	111,417.70	46,093.08	65,324.62	40,000.00	71,417.70
6850001 • Interest Expense - Leases	0.00	2,576.00	0.00	0.00	2,576.00	-2,576.00	0.00	0.00
6900000 • Freight Expense	75.28	81.99	458.33	2,759.46	17,746.08	-14,986.62	5,500.00	-2,740.54
Total Expense	260,748.21	297,943.99	296,057.60	3,671,917.38	3,699,912.42	-27,995.04	3,916,885.66	-244,968.28
Net Ordinary Income	-151,244.13	-279,012.31	-81,393.80	-496,750.19	-12,644.18	-484,106.01	352,439.94	-849,190.13
Other Income/Expense								
Other Income								
8999999 • Interest Income - Leases	2,809.24	22,052.67	0.00	38,843.20	47,771.27	-8,928.07	0.00	38,843.20
9000000 • Interest Income	2,348.41	3,149.26	3,000.00	27,632.91	50,850.85	-23,217.94	36,000.00	-8,367.09
9000001 • Grant - Agricultural Center	11,591.11	37,129.72	0.00	397,121.12	58,649.61	338,471.51	230,966.58	166,154.54
9000011 • Grants - miscellaneous	1,947.59	0.00	0.00	1,947.59	1,142.98	804.61	800.00	1,147.59
9000014 • NYS Grant Pin 3935.59 ET Pier	0.00	0.00	0.00	36,259.94	325,024.54	-288,765.60	36,259.41	-0.47
9000017 • FEMA DR 4348	0.00	149,277.56	0.00	3,281,269.14	460,487.22	2,820,781.92	4,149,175.85	-867,906.71
9000018 • FEMA DR 4472	0.00	-56,402.30	0.00	0.00	-56,402.30	56,402.30	0.00	0.00
9000020 • Auction / Sale of equipment	0.00	-322,782.00	0.00	0.00	-57,782.00	57,782.00	0.00	0.00
9001400 • REDI - Gobie Marina	0.00	684,939.81	0.00	96,358.31	1,063,464.90	-987,106.59	181,223.04	-84,864.73
9001700 • NYS Grant Pin 3539.88 Track/Sto	0.00	0.00	0.00	181,782.11	0.00	181,782.11	0.00	181,782.11
Total Other Income	18,796.35	517,364.72	3,000.00	4,061,213.32	1,913,207.07	2,148,006.25	4,634,424.88	-573,211.56
Other Expense								
9005000 • Depreciation Expense	0.00	1,092,637.00	0.00	0.00	1,092,637.00	-1,092,637.00	0.00	0.00
9005500 • Amortization Expense	14,225.03	35,824.93	0.00	197,235.11	184,346.55	12,888.56	0.00	197,235.11
Total Other Expense	14,225.03	1,128,461.93	0.00	197,235.11	1,276,983.55	-1,079,748.44	0.00	197,235.11
Net Other Income	4,571.32	-611,097.21	3,000.00	3,863,978.21	636,223.52	3,227,754.69	4,634,424.88	-770,446.67
Net Income	-146,672.81	-890,109.52	-78,393.80	-3,367,228.02	623,579.34	-2,743,648.68	4,986,864.82	-1,619,636.80

Port of Oswego Authority
Marina Profit & Loss
April 2024 through March 2025

Ordinary Income/Expense	Apr '24 - Mar 25	Apr '23 - Mar 24	\$ Change
Income			
4400000 · Rental	700.00	1,200.00	-500.00
4800000 · Marina Income			
4800100 · Marina Inc - Slip Rental	82,750.00	85,850.00	-3,100.00
4800101 · Marina Inc-Transient mooring	74,225.00	64,080.50	10,144.50
4800200 · Marina Inc - Misc	715.00	655.00	60.00
4800300 · Marina Inc - Storage	59,350.00	61,525.00	-2,175.00
4800301 · Marina Inc-MastUnstepStoreStep	2,275.00	2,275.00	0.00
4800400 · Marina Inc - Gas Sales	375,458.05	391,016.00	-15,557.95
4800500 · Marina Inc-Gln Pole	22,349.75	17,537.00	4,812.75
4800501 · Marina Inc-Holst	3,825.00	3,972.00	-147.00
4800600 · Marina-FishClean/OYC/Barn Rent	1,200.00	1,200.00	0.00
4800800 · Marina Inc - Towing services	22,525.09	21,510.97	1,014.12
4800900 · Marina Inc - Service/Labor	1,489.55	7,975.24	-6,485.69
4801000 · Marina Inc - Winterization	15,417.00	16,242.00	-825.00
4801100 · Marina Inc - Tackle	17.25	17.30	-0.05
4801200 · Marina Inc - Boat Supply	906.36	1,461.08	-554.72
4801400 · Marina Inc - Beverages	302.50	144.75	157.75
4801500 · Marina Inc - Snacks	599.25	285.00	314.25
4801700 · Marina Inc - Ice	834.00	1,308.00	-474.00
Total 4800000 · Marina Income	664,238.80	677,054.84	-12,816.04
Total Income	664,938.80	678,254.84	-13,316.04
Cost of Goods Sold	290,442.60	328,887.86	-38,445.26
Gross Profit	374,496.20	349,366.98	25,129.22
Expense			
5000000 · Personal Service	174,087.03	117,893.30	56,193.73
615000a · Office Supplies	2,845.93	2,936.40	-90.47
625000a · Communications	0.00	7.21	-7.21
635000a · Household Supplies	1,769.84	618.24	1,151.60
640000a · Payroll Taxes	15,585.01	10,549.17	5,035.84
645000a · Health Insurances	2,807.64	2,597.49	210.15
655000a · Special Supplies			
6550000 · Spec Supp & Ex - Miscellaneous	785.43	10.17	775.26
6550200 · Spec Supp & Ex - Dump Fees	1,993.56	1,249.36	744.20
6550500 · Spec Supp & Ex - New Signage	61.65	1,202.74	-1,141.09
6551201 · Spec Supp & Ex - Security	0.00	6.49	-6.49
6551202 · Spec Supp & Ex - Safety	238.46	0.00	238.46
6551400 · Spec Supp & Ex - Port H2O use	0.00	20.95	-20.95
6551600 · Spec Supp & Ex - Discounts Used	-0.44	-28.49	28.05
Total 655000a · Special Supplies	3,078.66	2,461.22	617.44
6570000 · Marina Supp & Expenses			
6571000 · MarinaSupp & Ex-Misc	4,131.37	5,818.51	-1,687.14
6571200 · MarinaSupp & Ex-Maintenance	1,085.15	164.92	920.23
6571201 · MarinaSupp & Ex-Equip repairs	14,457.58	2,797.98	11,659.60
6571300 · MarinaSupp & Ex-Utilities	14,987.80	12,709.75	2,278.05
6571400 · MarinaSupp & Ex-Credit Card Exp	41,306.13	34,236.48	7,069.65
6571600 · MarinaSupp & Ex-Winterlz costs	3,228.11	3,548.89	-320.78
6571700 · MarinaSupp & Ex-Cable	1,499.80	1,294.76	205.04
6571800 · Marina Supp & Ex-reg over/short	4.37	0.07	4.30
6573000 · MarinaSupp & Ex-Ice	0.00	300.00	-300.00
Total 6570000 · Marina Supp & Expenses	80,700.31	60,871.36	19,828.95
6580000 · Education/Training	0.00	0.00	0.00
660000a · Repairs & Maintenance	12,247.28	8,294.53	3,952.75
6670000 · House Gasoline	1,107.15	907.12	200.03
6700000 · Rentals	0.00	-1,681.04	1,681.04

Port of Oswego Authority
Marina Profit & Loss
April 2024 through March 2025

Ordinary Income/Expense	Apr '24 - Mar 25	Apr '23 - Mar 24	\$ Change
6700300 · Lease - other equipment leases	6,840.00	6,840.00	0.00
6900000 · Freight Expense	356.59	260.04	96.55
Total Expense	301,425.44	212,555.04	88,870.40
Net Ordinary Income	73,070.76	136,811.94	-63,741.18
Other Income/Expense			
Other Income			
9000011 · Grants - miscellaneous	1,947.59	1,142.98	804.61
Total Other Income	1,947.59	1,142.98	804.61
Other Expense	0.00	12,502.00	-12,502.00
Net Other Income	1,947.59	-11,359.02	13,306.61
Net Income	75,018.35	125,452.92	-50,434.57

Exhibit C-2

Imprest Bills

A.N. Martin Systems LLC		\$1,755.00
	Labor-Service Call (2 trips to location), mileage	
Avaya Financial Services		\$2,145.50
	Telephone Lease	
C & B Farm & Garden		\$25.55
	2 - 20# Propane Refills to thaw rail switches	
C&S Engineers, Inc.		\$18,823.60
	Professional Services - West Terminal Repairs & Const. Inspect	
Cardiac Life Products, Inc.		\$840.00
	American Heart Association Blended Heart Saver Training (CPR)	
Cintas		\$58.57
	Work Uniforms & Floor Mats	
CIT Group Inc		\$2,558.00
	Trackmobile Lease	
Glider Oil		\$333.92
	Port Propane	
Key Bank - B		\$3,397.63
	Monthly Credit Card Charges	
Lindsey Aggregates, Inc.		\$740.03
	Mason Sand Mix, Delivered	
Mohawk Global Logistics Corp		\$187.50
	FTZ Consulting	
Oswego Auto Parts		\$2,326.30
	Shop Use Items - 55 gallon Hydraulic Fluid, Battery for SANY Forklift, & Credit for Core Deposit	
Palladium Times/Sample News Group Oswego		\$52.87
	Advertisement for Electric Railcar Mover in Palladium Times	
PathFinder Bank - LOC		\$1,768.80
	Interest Payment on LOC	
S&B Computer and Office Products, Inc.		\$44.60
	Office Supplies & Household Items, Port Water, USGS Water, & Credits	
Securitas Technology Corporation		\$4,861.92
	Security Maintenance Services (01/01/2025-12/31/2025)	
Wells Technology, Inc		\$181.52
	Shop Use Items - Misc. Nuts & Bolts	
Page 1 of 1		\$40,101.31

**Port of Oswego Authority
Imprest Bills**

March 11, 2025
W-140

Benefit Resource, Inc.	Pre-Tax Monthly Administration Fee for February 2025	\$100.00
Computer Outlet North, Inc.	Monthly E-Mails & Cloud Back-up, Monitoring Application, Monitor	\$375.00
Ed & Ed Business Technology, Inc.	Contract Charge for Copier	\$98.44
Glider Oil	Port Propane	\$222.32
LEAF	Heavy Duty Forklift & Wheel Loader Monthly Payment	\$11,745.62
LexisNexis	Legal Information	\$412.00
Lowe's	Monthly Credit Card Charges	\$244.82
National Grid	Electric Supply & Delivery (9 Accounts)	\$4,831.60
PathFinder Bank - LOC (Goble/FEMA)	Interest Payment on LOC	\$8,166.76
Paychex	Payroll Administration & Fees	\$1,099.06
S&B Computer and Office Products, Inc.	Office Supplies - Port Water, Household Cleaning Supplies	\$440.35
Shark Welding & Repair Service	Equipment Repair & Maintenance	\$7,200.00
Taylor Northeast, Inc.	Trackmobile Repairs, F-10 Repairs, T-4 Repairs, & Freight	\$8,327.92
TK Elevator Corporation	Elevator Repairs, Service Call	\$386.00
Verizon Business	Cell Phones for Thomas Schneider, Pat McMahon, Tammy DeCarr & George Lundy	\$126.99
		<hr/> \$43,776.88

**Port of Oswego Authority
Imprest Bills**

March 19, 2025

W-144

Addcom Electronics	New Radios, Batteries, Chargers, & Cases	\$13,468.32
Bousquet Holstein PLLC	Legal Services - General Counsel Matters, Abandoned Vessel, etc.	\$3,499.18
Butler Disposal Systems Inc	Trash Service, Recycle Service, Dumpster Rental, Fuel Surcharges	\$243.65
Chirello Advertising	POA Ad Revision, Layout & Production, Port's 2024 Tonnage News	\$405.76
City of Oswego Water - #005071-000	Water & Sewer - H. Lee White Marine Museum	\$180.00
City of Oswego Water - #005430-000	Water & Sewer - West Side Dock	\$180.00
City of Oswego Water - #005825-000	Water & Sewer - 11 Lake Street	\$180.00
Glider Oil	Port Propane, Port Diesel, & Laminated Tank Labels	\$1,729.13
Haun Welding Supply Inc.	Cylinder Rental for February	\$130.48
LexisNexis	Legal Infromation	\$206.00
Mikel's Auto Repair & Sales Inc.	Shop Use Items - 2 Boxes of Rags	\$300.00
NaGr #-05002 Gas & Elec New Garage	Electric Supply & Delivery for Garage	\$807.89
NaGr #-40127 11 Lake St Gas & Elec.	Gas Service for 11 Lake Street	\$57.78
PathFinder Bank - 2024 Chevy P/U	Monthly Auto Payment for Chevy P/U Truck	\$833.15

**Port of Oswego Authority
Imprest Bills**

March 19, 2025
W-144

Pitney Bowes Global Financial Serv LLC	Postage Machine Lease	\$201.18
S&B Computer and Office Products, Inc.	Office Supplies - Port Water, Port Water Cooler Rental	\$135.10
State Insurance Fund	Worker's Compensation Monthly Installment	\$1,550.92
Taylor Northeast, Inc.	Repair Parts for T-12 Forklift	\$2,687.22
WEX Inc.	Fuel for Port Vehicles	\$412.55
		<hr/> \$27,208.31

**Port of Oswego Authority
Imprest Bills**

March 26, 2025
W-145

AMCS Group, Inc.	Annual Support Contract - PC Scale/WR-M/U Support	\$1,116.65
Business Council of NYS, Inc.	Life, AD&D, & LTD Insurance	\$309.64
Cooper Electric	Plug for Garage Pressure Washer	\$33.92
CSEA Employee Benefit Fund	Employee Dental & Vision Insurance	\$1,517.48
Davis Harrison Dion, Inc.	Professional Services - Monthly Consultant Retainer Services	\$4,187.50
FitzGibbons Agency LLC	Multiple Insurance Policy Installments	\$65,490.00
Glider Oil	Port Propane	\$132.38
GM Financial Leasing	Monthly Equinox Lease Payment	\$292.92
Great Lakes Seaway Review	Seaway Review 1/2 page Ad	\$775.00
ICC Community Development Solutions LLC	Annual Laserfiche W Assurance Plan	\$1,365.00
NYS Dept. of Agriculture & Markets	Weighmaster License for Tammy DeCarr	\$15.00
PathFinder Bank - LOC	Interest Payment on LOC	\$389.10
Paychex	Payroll Administration & Fees	\$885.00
Paychex	Payroll Administration & Fees, payroll ending 03/16/2025	\$1,115.93
S&B Computer and Office Products, Inc.	Office Supplies - USGS Water Cooler Rental, Housekeeping Supplies, & Credits	\$38.53
Steel Sales Inc.	Steel for Marina Hoist Project	\$715.29
Taylor Northeast, Inc.	Forklift Rentals (13 Rentals), Repairs for F-10 & T-10 Forklifts	\$13,527.45

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04/18/25

Port of Oswego Authority
A/P Aging Summary
As of March 31, 2025

	Current	1 - 30	31 - 60	61 - 90	91 - 120	> 120	TOTAL
A.N. Martin Systems LLC	4,485.00	0.00	0.00	0.00	0.00	0.00	4,485.00
Aflac	714.96	0.00	0.00	0.00	0.00	0.00	714.96
AmVet Office Supplies, LLC	54.38	0.00	0.00	0.00	0.00	0.00	54.38
Avaya Financial Services	2,145.50	0.00	0.00	0.00	0.00	0.00	2,145.50
Babcock Highway Supply, Inc.	16.25	0.00	0.00	0.00	0.00	0.00	16.25
Benefit Resource, Inc.	100.00	0.00	0.00	0.00	0.00	0.00	100.00
Brady Systems	0.00	0.00	0.00	0.00	0.00	18,088.00	18,088.00
Burke's Do-it-Best Home Center	32.72	0.00	0.00	0.00	0.00	0.00	32.72
Butler Disposal Systems Inc	1,175.65	0.00	0.00	0.00	0.00	0.00	1,175.65
C&S Engineers, Inc.	11,445.42	0.00	0.00	0.00	0.00	0.00	11,445.42
Cintas	408.80	0.00	0.00	0.00	0.00	0.00	408.80
CIT Group Inc	2,558.00	0.00	0.00	0.00	0.00	0.00	2,558.00
Cooper Electric	1,288.83	0.00	0.00	0.00	0.00	0.00	1,288.83
Glider Oil	1,976.63	0.00	0.00	0.00	0.00	0.00	1,976.63
Key Bank - B	7,489.73	0.00	0.00	0.00	0.00	0.00	7,489.73
LEAF	11,902.61	0.00	0.00	0.00	0.00	0.00	11,902.61
LexisNexis	427.45	0.00	0.00	0.00	0.00	0.00	427.45
Lockwood Septic Service CDS, Inc.	200.00	0.00	0.00	0.00	0.00	0.00	200.00
NaGr #-09104 Lighting-1 Gate, 1 NE Corner	122.44	0.00	0.00	0.00	0.00	0.00	122.44
NaGr #-32051 Storage (Silo & Barrel Bldg)	11,013.21	0.00	0.00	0.00	0.00	0.00	11,013.21
NaGr #-38107 Gas Museum	347.84	0.00	0.00	0.00	0.00	0.00	347.84
NaGr #-38118 Marina - Unit B	560.38	0.00	0.00	0.00	0.00	0.00	560.38
NaGr #-39107 F&W	2,197.30	0.00	0.00	0.00	0.00	0.00	2,197.30
NaGr #-41109 Electric Museum	493.92	0.00	0.00	0.00	0.00	0.00	493.92
NaGr #-47025 Marina - Pier B	34.78	0.00	0.00	0.00	0.00	0.00	34.78
NaGr #-74022 Vinegar Hill	20.40	0.00	0.00	0.00	0.00	0.00	20.40
NaGr #-83002 - 22 Mercer - Security Pole	26.34	0.00	0.00	0.00	0.00	0.00	26.34
NaGr #-91027 Marina - Pier A	156.61	0.00	0.00	0.00	0.00	0.00	156.61
Northern Ready Mix, LLC	4,100.00	0.00	0.00	0.00	0.00	0.00	4,100.00
O'Reilly Automotive, Inc.	384.09	0.00	0.00	0.00	0.00	0.00	384.09
Oswego Auto Parts	883.93	0.00	0.00	0.00	0.00	0.00	883.93
Rombough Electric Inc.	520.52	0.00	0.00	0.00	0.00	0.00	520.52
S&B Computer and Office Products, Inc.	685.45	0.00	0.00	0.00	0.00	0.00	685.45
Shark Welding & Repair Service	21,000.00	0.00	0.00	0.00	0.00	0.00	21,000.00
Spectrum Business (Marina)	130.00	0.00	0.00	0.00	0.00	0.00	130.00
Spectrum Business (Port)	175.00	0.00	0.00	0.00	0.00	0.00	175.00
Standard Security Life Ins. Co. of NY	944.24	0.00	0.00	0.00	0.00	0.00	944.24
Taylor Northeast, Inc.	5,161.42	161.76	0.00	0.00	0.00	0.00	5,323.18
Tracey Road Equipment, Inc.	5,625.00	0.00	0.00	0.00	0.00	0.00	5,625.00
WD Malone	0.00	247,424.41	0.00	0.00	0.00	0.00	247,424.41
WellNow Urgent Care PC	0.00	176.88	0.00	0.00	0.00	0.00	176.88
Wells Technology, Inc	260.20	0.00	0.00	0.00	0.00	0.00	260.20
WEX Inc.	274.27	0.00	0.00	0.00	0.00	0.00	274.27
TOTAL	101,539.27	247,763.05	0.00	0.00	0.00	18,088.00	367,390.32

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Port of Oswego Authority
A/R Aging Summary
As of March 31, 2025

	Current	1 - 30	31 - 60	61 - 90	91 - 120	> 120	TOTAL
*Transient	0.00	0.00	0.00	0.00	756.00	3,098.62 ¹	3,854.62
Burke, Tom	0.00	0.00	1,150.00	0.00	0.00	0.00	1,150.00
Burkhart, Dave	0.00	0.00	1,175.00	0.00	0.00	0.00	1,175.00
Creasy, Troy	0.00	-50.00	0.00	0.00	0.00	0.00	-50.00
DeLong, Frederick	0.00	-375.00	0.00	0.00	0.00	0.00	-375.00
Garcia, Joe	0.00	0.00	0.00	0.00	864.00	608.00	1,472.00 ²
General Services Admin.	9,016.41	0.00	0.00	0.00	0.00	0.00	9,016.41
Glencore LTD.	1,809.11	0.00	0.00	0.00	0.00	0.00	1,809.11
Goldman Sachs & Co	5,462.75	4,311.63	0.00	0.00	0.00	-0.01	9,774.37
GT Commodities (Gerald Metals)	6,493.72	7,837.50	0.00	0.00	0.00	0.00	14,331.22
Gunvor SA	14,740.13	0.00	0.00	0.00	0.00	0.00	14,740.13
Hartree Partners, LP	5,492.58	834.26	0.00	0.00	0.00	0.00	6,326.84
Heidelberg Materials (Lehigh)	8,682.86	0.00	-6,170.51	0.00	0.00	0.00	2,512.35
Kerr, James	0.00	0.00	0.00	0.00	0.00	1,294.78 ³	1,294.78
Krott, Kenneth	0.00	0.00	1,300.00	0.00	0.00	0.00	1,300.00
Logistec Corporation	33,601.50	4,617.00	0.00	0.00	0.00	0.00	38,218.50
Manning, Greg	0.00	0.00	0.00	0.00	864.00	1,472.00	2,336.00 ⁴
Marubeni America Corp.	12,095.13	0.00	0.00	0.00	0.00	0.00	12,095.13
McKeil Marine	875.50	0.00	0.00	0.00	0.00	0.00	875.50
McKemmie, James	0.00	0.00	0.00	0.00	0.00	513.00 ⁵	513.00
Mohawk Global	0.00	2,645.76	0.00	0.00	0.00	0.00	2,645.76
Novelis-Oswego Works	67.58	2,265.00	10,106.25	3,207.50	0.00	0.00	15,646.33
Novelis-special	23,205.54	0.00	0.00	0.00	0.00	0.00	23,205.54
Nutrien Ag Solutions - CPS	1,532.49	0.00	0.00	0.00	0.00	0.00	1,532.49
Oswego Expeditions/Destination Exp...	0.00	0.00	0.00	0.00	-100.00	0.00	-100.00
Page Material Management	76.34	0.00	0.00	0.00	0.00	0.00	76.34
Staves, James	0.00	0.00	2,450.00	0.00	0.00	0.00	2,450.00
The Delong Co., Inc.	4,142.74	0.00	0.00	0.00	0.00	0.00	4,142.74
WT Terminal Oswego, LLC	8,880.73	0.00	0.00	0.00	0.00	0.00	8,880.73
TOTAL	136,175.11	22,086.15	10,010.74	3,207.50	2,384.00	6,986.39	180,849.89

1. Collections

2. Statement with letter

3. Making payments

4. Statement with letter

5. Received 4/7/2025

Grants Receivable Summary
as of 3/31/2025

Project #		Name	Grant Receivable
FEMA 4348	37407	East & West Terminals	\$ 691,158.50
REDI Funds	19515	Goble Marina	\$ 242,644.18
PFRAP	3935.59	Goble Marina	\$ 100.10
DOT	3935	Agricultural Center	\$ 323,440.30
DOT	3935.65	East Terminal Track Rehab	\$ 2,729.07
NYS	2024 CVAP	NYS Environ. Fac. Corp	\$ 1,947.59
DOT	3935.88	PFRAP - Addl. Track & Storage	\$ 77,028.19

\$ 1,339,047.93

Port of Oswego Authority
Loan Summary
as of March 31, 2025

Name	Loan Balance	Available	Rate
NYS first advances	\$ 3,355,925.71	\$ -	0.000%
Pathfinder Bank - LOC	\$ 62,274.30	\$ 437,725.70	7.500%
Pathfinder Bank - LOC FEMA/REDI	\$ 950,000.00	\$ 450,000.00	7.500%
Note Payable - SANY Forklift	\$ 357,874.30	\$ -	7.750%
Note Payable - 2024 Chevy Silverado	\$ 37,907.58	\$ -	6.875%
Note Payable - SANY Wheel Loader	\$ 207,441.21	\$ -	6.750%

Port of Oswego Authority
Schedule of Assets
As of March 31, 2025

	<u>Cost</u>	<u>Accum. Depr.</u>	<u>Net Book Value</u>
Fixed Assets			
1502000 · Land & Land Impr-Capital Assets	14,074,827.75	-8,623,469.11	5,451,358.64
1502050 · Land & Land Impr-Held for Lease	1,720,082.91	-166,594.00	1,553,488.91
1502100 · Alcan Water Line	1.00	0.00	1.00
1502300 · Bldgs & Improvem-Capital Assets	8,515,160.43	-6,906,904.54	1,608,255.89
1502350 · Bldgs & Improvem-Held for Lease	4,060,508.32	-2,445,921.00	1,614,587.32
1502400 · Office Equipment & Furniture	489,831.94	-468,900.46	20,931.48
1502500 · Operating Equipment	3,526,931.91	-2,451,505.33	1,075,426.58
1502501 · Equipment - Marina	316,721.60	-238,569.00	78,152.60
1502550 · Lease Assets	569,146.74	-158,555.00	410,591.74
1502600 · Computer Software	32,872.24	-32,872.24	0.00
Total Fixed Assets	33,306,084.84	-21,493,290.68	11,812,794.16

Port of Oswego Authority
YTD Sales Report
April 2024 through March 2025

Income	Apr '24 - Mar 25	%	Apr '23 - Mar 24	%	\$ Change
4000000 · Storage					
4000100 · Storage - Novellis	0.00	0.0%	5,000.00	0.1%	-5,000.00
4002800 · Storage - Marubeni	54,665.61	1.6%	36,459.85	0.9%	18,205.76
4002900 · Storage - Glencore	47,330.16	1.4%	65,364.56	1.6%	-18,034.40
4003000 · Storage - Goldman Sachs	73,172.54	2.1%	28,091.34	0.7%	45,081.20
4003300 · Storage - ARG Intl.	33,575.51	1.0%	0.00	0.0%	33,575.51
4003400 · Storage - Mercuria	794.18	0.0%	33,060.11	0.8%	-32,265.93
4003500 · Storage - Mitsubishi	2,998.93	0.1%	155.89	0.0%	2,843.04
4003600 · Storage - The Andersons	0.00	0.0%	91,280.72	2.3%	-91,280.72
4003900 · Storage - Kuehne & Nagel	0.00	0.0%	290.05	0.0%	-290.05
4004100 · Storage - SQC Metals	89,766.64	2.6%	0.00	0.0%	89,766.64
4004200 · Storage - Gunvor	63,256.05	1.8%	0.00	0.0%	63,256.05
4004300 · Storage - Hartree Partners	9,042.36	0.3%	0.00	0.0%	9,042.36
4004400 · Storage - The Delong Co.	21,948.50	0.6%	0.00	0.0%	21,948.50
4004500 · Storage - GT Commodities	30,837.07	0.9%	0.00	0.0%	30,837.07
4005000 · Storage - Miscellaneous	25,382.41	0.7%	26,200.88	0.7%	-818.47
4008100 · Storage - IXM	20,761.14	0.6%	79,692.52	2.0%	-58,931.38
Total 4000000 · Storage	473,531.10	13.7%	365,595.92	9.1%	107,935.18
4100000 · Dockage					
4100100 · Dockage - Algoma Central	3,771.69	0.1%	11,315.07	0.3%	-7,543.38
4100200 · Dockage - Lehigh (Heidelberg)	27,433.10	0.8%	24,543.36	0.6%	2,889.74
4102200 · Dockage - New England Steamship	0.00	0.0%	20,210.68	0.5%	-20,210.68
4102700 · Dockage - McKell Marine	18,600.48	0.5%	29,272.08	0.7%	-10,671.60
4102900 · Dockage - WT Terminal	7,142.85	0.2%	3,663.00	0.1%	3,479.85
4105000 · Dockage - Miscellaneous	4,250.00	0.1%	3,725.00	0.1%	525.00
Total 4100000 · Dockage	61,198.12	1.8%	92,729.19	2.3%	-31,531.07
4200000 · Wharfage					
4200100 · Wharfage - Nutrien Ag	8,112.62	0.2%	17,995.16	0.4%	-9,882.54
4200200 · Wharfage - Lehigh (Heidelberg)	72,189.98	2.1%	71,331.98	1.8%	858.00
4202500 · Wharfage - Marubeni	26,043.28	0.8%	29,805.07	0.7%	-3,761.79
4202700 · Wharfage - Glencore	10,363.61	0.3%	29,344.10	0.7%	-18,980.49
4203100 · Wharfage - Goldman Sachs	0.00	0.0%	22,817.14	0.6%	-22,817.14
4203300 · Wharfage - IXM	0.00	0.0%	39,171.39	1.0%	-39,171.39
4203500 · Wharfage - Mercuria	0.00	0.0%	9,724.64	0.2%	-9,724.64
4203600 · Wharfage - WT Terminal Oswego	9,932.90	0.3%	5,271.50	0.1%	4,661.40
4203900 · Wharfage - Gunvor	2,859.11	0.1%	0.00	0.0%	2,859.11
4205700 · Wharfage - Mitsubishi	14,295.72	0.4%	0.00	0.0%	14,295.72
4205800 · Wharfage - Hartree Partners LP	2,858.61	0.1%	0.00	0.0%	2,858.61
4205900 · Wharfage - ARG	3,573.05	0.1%	0.00	0.0%	3,573.05
Total 4200000 · Wharfage	150,228.88	4.3%	225,460.98	5.6%	-75,232.10
4300000 · Loading and Unloading					
4300200 · Loading and Un - Nutrien Ag	27,258.04	0.8%	50,796.82	1.3%	-23,538.78
4300300 · Loading and Un - Novellis	4,097.65	0.1%	2,320.00	0.1%	1,777.65
4304900 · Loading and Un - Glencore	72,462.59	2.1%	84,539.68	2.1%	-12,077.09
4305000 · Loading and Un - Miscellaneous	145.60	0.0%	1,560.00	0.0%	-1,414.40
4305100 · Loading and Un - Marubeni	108,322.79	3.1%	101,458.82	2.5%	6,863.97
4305400 · Loading and Un - Goldman Sachs	6,409.27	0.2%	61,316.87	1.5%	-54,907.60
4305600 · Loading and Un - ARG Int.	9,833.09	0.3%	0.00	0.0%	9,833.09
4305700 · Loading and Un - IXM	47,495.35	1.4%	49,240.82	1.2%	-1,745.47
4305800 · Loading and Un - Mercuria	0.00	0.0%	35,368.65	0.9%	-35,368.65
4305900 · Loading and Un - Mitsubishi	46,586.06	1.3%	911.07	0.0%	45,674.99

Port of Oswego Authority
YTD Sales Report
April 2024 through March 2025

Income	Apr '24 - Mar 25	%	Apr '23 - Mar 24	%	\$ Change
4306100 · Loading and Un - Anderson	0.00	0.0%	85,569.35	2.1%	-85,569.35
4306300 · Loading and Un - Kuehne&Nagel	0.00	0.0%	6,765.00	0.2%	-6,765.00
4306400 · Loading and Un - Splithoff	0.00	0.0%	15,987.53	0.4%	-15,987.53
4306500 · Loading and Un - DSV Air & Sea	0.00	0.0%	12,164.47	0.3%	-12,164.47
4306600 · Loading and Un - SQC Metals	15.00	0.0%	0.00	0.0%	15.00
4306700 · Loading and Un - Gunvor	139,958.87	4.0%	0.00	0.0%	139,958.87
4306800 · Loading and Un - The Delong Co.	26,085.38	0.8%	0.00	0.0%	26,085.38
4306900 · Loading and Un - GT Commodities	8,439.62	0.2%	0.00	0.0%	8,439.62
4307200 · Loading and Un - Hartree Prtnrs	12,767.75	0.4%	0.00	0.0%	12,767.75
4307300 · Loading and Un - Rio Tinto	19,284.84	0.6%	0.00	0.0%	19,284.84
Total 4300000 · Loading and Unloading	529,161.90	15.3%	507,999.08	12.6%	21,162.82
4400000 · Rental					
4400200 · Rental - DeLong, Fred	4,500.00	0.1%	4,500.00	0.1%	0.00
4400300 · Rental - Novelis	26,085.24	0.8%	25,615.15	0.6%	470.09
4400500 · Rental - General Svcs Admin	117,644.32	3.4%	101,049.64	2.5%	16,594.68
4400600 · Rental - Lehigh (Heidelberg)	70,350.90	2.0%	70,378.62	1.8%	-27.72
4402400 · Rental - Vinegar Hill, LLC	1,086.37	0.0%	16,149.12	0.4%	-15,062.75
4402600 · Rental - Nutrien Ag	89,689.08	2.6%	89,440.34	2.2%	248.74
4403100 · Rental - H.Lee White Museum	3,600.00	0.1%	3,600.00	0.1%	0.00
4403300 · Rental - Fitzgibbons site	300,000.00	8.7%	177,000.00	4.4%	123,000.00
4403400 · Rental - Shark-Attach Office	5,100.00	0.1%	5,100.00	0.1%	0.00
4403500 · Rental - WT Terminal Oswego LLC	73,743.84	2.1%	73,743.84	1.8%	0.00
4403600 · Rental - Shop Units (Marina)	700.00	0.0%	1,200.00	0.0%	-500.00
4405000 · Rental - Miscellaneous	3,400.00	0.1%	1,200.00	0.0%	2,200.00
Total 4400000 · Rental	695,899.75	20.1%	568,976.71	14.2%	126,923.04
4500000 · Misc Income					
4500200 · Misc Income - Novellis	19,920.00	0.6%	5,840.00	0.1%	14,080.00
4501900 · Misc Income - Demurrage reimbur	-2,085.00	-0.1%	1,050.00	0.0%	-3,135.00
4502000 · Misc Income - Labor	143,736.07	4.1%	143,546.05	3.6%	190.02
4504900 · Misc Income - Metered Water	511.21	0.0%	358.77	0.0%	152.44
4505000 · Misc Income - Other	81,264.83	2.3%	91,923.54	2.3%	-10,658.71
4505400 · Misc Income - Security East	55,846.32	1.6%	61,398.87	1.5%	-5,552.55
4505600 · Misc Income - BIDCO	0.00	0.0%	1,890.00	0.0%	-1,890.00
Total 4500000 · Misc Income	299,193.43	8.6%	306,007.23	7.6%	-6,813.80
4600000 · Stevedoring					
4601200 · Stevedoring - New Eng Steamship	0.00	0.0%	15,000.00	0.4%	-15,000.00
4601800 · Stevedoring - Marubeni	262,797.34	7.6%	261,935.49	6.5%	861.85
4601900 · Stevedoring - Glencore	97,113.50	2.8%	258,283.26	6.4%	-161,169.76
4602400 · Stevedoring - Goldman Sachs	0.00	0.0%	203,712.68	5.1%	-203,712.68
4602500 · Stevedoring - IXM	0.00	0.0%	345,380.93	8.6%	-345,380.93
4602600 · Stevedoring - McKell Marine	7,866.75	0.2%	6,375.00	0.2%	1,491.75
4602700 · Stevedoring - Mercuria	0.00	0.0%	90,949.84	2.3%	-90,949.84
4602800 · Stevedoring - Mitsubishi	133,959.92	3.9%	0.00	0.0%	133,959.92
4603100 · Stevedoring - Hartree Partners	26,786.93	0.8%	0.00	0.0%	26,786.93
4605000 · Stevedoring - Miscellaneous	33,481.76	1.0%	4,742.89	0.1%	28,738.87
4606100 · Stevedoring - Gunvor	26,791.61	0.8%	0.00	0.0%	26,791.61
Total 4600000 · Stevedoring	588,797.81	17.0%	1,186,380.09	29.5%	-597,582.28
4750000 · Profit Share	0.00	0.0%	85,911.12	2.1%	-85,911.12
4800000 · Marina Income	664,238.80	19.2%	677,276.13	16.9%	-13,037.33
4850000 · RV Park	3,360.00	0.1%	0.00	0.0%	3,360.00
Total Income	3,465,609.79	100.0%	4,016,336.45	100.0%	-550,726.66

Exhibit D



Bid Opening for Electric Railcar Mover
Tentative Results

Bid Opening Date: Thursday, April 10, 2025

Bid Opening Time: 2:00 P.M.

Bids Received: 3

Bidders in Ranking Order:

<u>ALTA Material Handling</u>	\$ <u>1,599,000.00</u>
<u>Cleveland Brothers Equipment Company, Inc.</u>	\$ <u>2,078,000.00</u>
<u>ADOR Tech, Inc.</u>	\$ <u>4,271.856.00</u>

Bid Analysis
Electric Railcar Mover
 NYSDOT PM 3935.89 391
 Contract #DR39096
 April 14, 2025

PFRA Grant Amount for Electric Railcar Mover Procurement		Alta Material Handling		Cleveland Brothers		Adler Tech, Inc.		Description	
Base Bid		Cost	% Difference	Cost	% Difference	Cost	% Difference	Base Bid	
	\$1,799,600.00	\$1,599,000.00	-11.15%	\$2,078,000.00	15.47%	\$4,271,856.00	137.36%		
Difference between Base Bid and PFRA amount for Procurement		\$200,000.00		-\$278,000.00		-\$2,472,256.00			
Optional Features									
1.1		\$50,000.00		\$16,000.00		N/A		Road Wheel/Tires: Upgrade to Rubber Pneumatic or Solid Rubber Type Run Flat Road Tires	
2.1		\$9,000.00		N/A		\$0.00		Electrical System: Two (2) 110 Volt, 20 Amp Service Outlets	
3.1		\$10,000.00		\$3,000.00		\$0.00		Lights: Exterior Mounted Floodlighting	
4.1		N/A		\$4,000.00		\$0.00		Operator Cab: Digital Video Recording for Camera System	
5.1		\$35,000.00		\$29,000.00		\$29,000.00		Remote Control Operation: Independent Handheld Control for Remote Railcar Mover Operation	
6.1		\$25,000.00		N/A		\$0.00		Railcar Mover Synchronization: Hardware and Software Means to Synchronize Railcar Mover with a Second Coupled Railcar Mover Unit in The Future	
7.1		\$92,000.00		N/A		\$159,000.00		Road/Rail Maintenance Rotary Broom: Railcar Mover Mounted Rotary Broom	
8.1		\$65,000.00		N/A		\$300,000.00		Extended Warranty	
9.1		\$0.00		N/A		\$25,000.00		Additional Training	
Subtotal (Optional Features)		\$285,000.00		\$52,000.00		\$501,000.00			
Total (Base Bid + Optional Features)		\$1,799,600.00		\$2,130,000.00		\$4,772,856.00		Difference between Base Bid + Optional Features and PFRA amount for Procurement	
		4.75%		18.36%		165.22%			
				-\$55,400.00		-\$339,400.00		-\$2,973,256.00	

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The Port of Oswego Authority is requesting proposals for (1) Electric Railcar Mover. Sealed bids will be received by the Port of Oswego Authority Administrative Office at 1 East Second Street, Oswego NY 13126. Proposals will be received until **Thursday, April 3rd, 2025 at 4:00PM Eastern Standard Time.**

The acquisition of the Railcar Mover by the Port of Oswego Authority is funded through a New York State Department of Transportation, Passenger Freight Rail Assistance Program (PFRAP) grant awarded to the Port in 2024; NYSDOT PIN 3935.89.301, Contract #DR39098.

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Exhibit "D" – Port of Oswego Authority Track Schematic & Additional Information	2 Pages
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REQUEST FOR PROPOSAL SCHEDULE:

Project Advertisement Begins	March 3, 2025
Pre-bid Informational Meeting (Virtual)	March 12, 2025
Questions and RFI's Due	March 26, 2025
Addendum Issued by Port of Oswego Authority (If Necessary)	March 31, 2025
Bids Due	April 3, 2025, 4:00PM (EST)

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Resolution to Award at Port of Oswego Authority Board Meeting	April 21, 2025
Notice of Award Issued	April 22, 2025
Notice to Proceed	May 23, 2025
Delivery of Electric Railcar Mover	December 8, 2025*

**Bidder shall include estimated date of delivery with their bid response.*

DISTRIBUTION OF REQUEST FOR PROPOSAL DOCUMENTS:

Distribution of the Request for Proposal will commence on **March 3rd, 2025**. RFP documents are available on the New York State Contract Reporter website, <https://www.nyscr.ny.gov/> and the Port of Oswego Authority's website, <https://portoswego.com/request-for-proposal>

PRE-BID INFORMATION MEETING

A pre-bid informational meeting will be held virtually on March 12th, 2025, at 1:00PM Eastern Standard Time. This meeting is for informational purposes only; attendance is not mandatory to provide submit a response. Invite information for the pre-bid meeting is included as Exhibit "E".

BIDDER RESPONSES TO REQUEST FOR PROPOSALS:

The specification herein states the minimum requirements of the Port of Oswego Authority. All bids must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The Port will consider as irregular or non-responsive any and all bids that are not prepared and submitted in accordance with the bid document and specification, or any bid lacking sufficient technical literature to enable the Port to make a reasonable determination of compliance to the specification. It shall be the bidder's responsibility to carefully examine each item of the specification.

All bids must be made on the official Bid Form included in Exhibit "A" or an exact copy by reproduction thereof and enclosed in a sealed envelope.

Bidders shall respond with their compliance (COMPLY: YES – NO – N/A) to the technical specifications included in Exhibit "B" and Exhibit "C". Failure to offer a completed bid or failure to respond to each section of the technical specification may cause the proposal to be rejected without review as non-responsive. All variances, exceptions and/or deviations shall be fully described in the appropriate section. Deceit in responding to the specification will be cause for rejection.

Proposals excluding this information will be considered non-responsive and not accepted.

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Mail or hand deliver by the deadline the completed documents to: *Label envelop as "Electric Railcar Mover" and address to:*

Port of Oswego Authority
Attn: Mr. Tom Schneider, Interim Executive Director
1 East Second Street
Oswego, New York 13126

No electronic (email, fax, USB drive, etc.) submitted proposals will be considered or accepted.
No Bidder may withdraw their bid within sixty (60) calendar days after the actual date of the opening thereof.

All expenses involved with the preparation and submission of proposals, and any work performed in connection therewith, shall be borne by the Bidder. No payment will be made for any responses received nor for any other effort required of or made by the Bidder prior to award of a contract.

PORT OF OSWEGO AUTHORITY RIGHTS

The Port reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. The Port by this RFP does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any Bidder, to reject any provisions in any proposal, to modify RFP contents, to obtain new proposals, to negotiate the requested services and contract terms with any Bidder, or to proceed to do the work otherwise.

The Port hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into, pursuant to this request, minority business enterprises will be afforded full opportunity and are encouraged to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The Port reserves the right to accept or reject any and all bids that is in the best interest of the Port.

GENERAL SPECIFICATION

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INTENT: It is the intent of this specification to provide for the purchase of one (1) new and unused Fully Electric Railcar Mover to be used by Port of Oswego Authority. The railcar mover provided shall be capable of continuously operating during a normal eight (8) hour shift, shall have a typical full battery recharging time of 8 hours (based on a 480 volt, 3-phase power source), and shall have the capability to handle (push or pull) a minimum of ten (10) loaded railcars along the Port's primary operating and yard tracks.

The Port of Oswego Authority has evaluated different styles of rail car movers and has determined that this published specification is best suited for the Port in terms of quality and features. **This specification shall not be interpreted as restrictive but rather as a measure of quality and performance against which all other Fully Electric railcar Movers will be compared.** In comparing proposals, comparison will not be confined to price only. The successful bidder will be one whose product is judged as best serving the interests of the Port when price, product, quality, serviceability, and delivery are considered. **The Port also reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities in its opinion.**

A contract will be awarded to the bidder submitting the lowest responsible bid meeting the requirements.

The acquisition of the Railcar Mover by the Port of Oswego Authority is funded through a New York State Department of Transportation, Passenger Freight Rail Assistance Program (PFRAP) grant awarded to the Port in 2024; NYSDOT PIN 3935.89.301, Contract #DR39098.

The Product Technical Specifications are attached herewith as Exhibit "B" – Electric Railcar Mover Technical Specifications and Exhibit "C" – Electric Railcar Mover Technical Specifications (Optional Features). Bids will be reviewed on the basis of the specifications provided. Please include any notes as-needed confirming whether the requirements included throughout the specification will be met or addressed.

MODEL: Unit shall be a new 2025 or newer year model.

NOTICE OF AWARD/NOTIFICATION TO PROCEED: Bidder shall review with the Port of Oswego Authority the final build schedule for the electric rail car mover and provide any additional prebuild information or submittals requested following the notice of award. Upon completion of the review and acceptance of the final build schedule, including any revisions, the Port will issue to the Bidder the notification to proceed.

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WARRANTY: Warranty details are included and described within the product technical specification. Please state in writing confirming whether the conditions of the warranty as requested can be provided as described, or if different conditions are being proposed.

TRAINING: Training requirements for operators and mechanics are included and described within the product technical specification.

DELIVERY: Bidder shall perform a complete pre-delivery service prior to delivery of equipment. All units are Free on Board (FOB) Destination, Port of Oswego Authority, including setup.

Bidder shall state the number of days for delivery from time of order. If the delivery date is not met, a charge of \$1,000.00 per day may be assessed against the purchase price with the total not to exceed 2.5% of purchase price.

LOCAL PRESENCE:

The successful bidder shall be a fully authorized dealer with trained/certified service staff and parts supply readily available. Successful bidder's main facility and shop should be located no more than 250 miles from the Port of Oswego.

PREVAILING WAGE RATES:

For this opportunity, NYS prevailing wage rates are NOT required.

MINORITY OWNED BUSINESS ENTERPRISE/WOMEN OWNED BUSINESS ENTERPRISE/SERVICE-DISABLED VETERAN OWNED-BUSINESS:

For this opportunity, an IN-YEAR Exclusion has been granted from the NEW YORK STATE DEPARTMENT OF TRANSPORTATION waiving the normally prescribed M/WBE and SDVOB goal requirements. Bidders are encouraged though to continue seeking opportunities to engage M/WBE and SDVOB firms when possible.

The Port of Oswego Authority shall implement the provisions of New York State Executive Law Article 15-A and Parts 140-145 of Title 5 of the New York Codes, Rules and Regulations ("NYCRR") for all State contracts, as defined therein, with a value (1) in excess of \$25,000 for labor, services, equipment, materials, or any combination of the foregoing or (2) in excess of \$100,000 for real property renovations and construction.

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The provisions of Article 15-A of the Executive Law and the rules and regulations promulgated thereunder pertaining to Equal Employment Opportunities (EEO) for minority group members and women shall apply to the Contract. In performing the Contract, the Contractor shall ensure that each contractor and subcontractor performing work on the Contract shall undertake or continue existing EEO programs to ensure that minority group members and women are afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status. For these purposes, EEO shall apply in the areas of recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation.

M/WBE: The Port of Oswego Authority has a 30% goal for minority and women-owned business enterprise (M/WBE) participation. Bidders are required to make a good faith effort and provide documentation in writing as part of their response to this RFP.

<https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp>

SDVOB: The Port of Oswego Authority has a goal of 6% for SDVOB. Article 17-B of the Executive Law enacted in 2014 acknowledges that Service-Disabled Veteran-Owned Businesses (SDVOBs) strongly contribute to the economies of the State and the nation. Bidders are required to make a good faith effort and provide [documentation in writing](#) as part of their response to this RFP.

http://ogs.ny.gov/Core/docs/CertifiedNYS_SDVOB.pdf

PAYMENT SCHEDULE:

Payments will be made by the Port of Oswego Authority to the successful bidder based on the following schedule:

Percent Payment	Description	Requirement
0%	Following Project Award Designation	<ul style="list-style-type: none">Attend Kick-Off MeetingSubmittal Reviews & Approvals Complete
25%	Notice to Proceed	<ul style="list-style-type: none">Notice to Proceed Issued
20%	Interim Progress Payment 1	<ul style="list-style-type: none">Progress Report on Manufacturing Status Including Photos
20%	Interim Progress Payment 2	<ul style="list-style-type: none">Progress Report on Manufacturing Status Including Photos
25%	Assembly Complete & Delivery Scheduled	<ul style="list-style-type: none">Progress Report on Manufacturing Status Including PhotosDelivery Date Scheduled and Confirmed

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10%	Post Delivery and Commissioning	<ul style="list-style-type: none">• Delivery & Setup• Operator, Maintenance & Safety Training• Documentation/Manuals Delivered
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EQUIVALENT PRODUCT:

Bids will be accepted for consideration on any make or model that is equal or superior to the Electric Railcar Mover specified. **Decisions of equivalency will be at the sole interpretation of the Port of Oswego Authority.** A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence. An original manufacturer's brochure of the proposed product is to be submitted with proposal.

INTERPRETATIONS:

In order to be fair to all Bidders, no oral interpretations will be given to any Bidder, as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based on such inquiry, the Port may choose to issue an Addendum in accordance with New York State laws.

All questions related to this project shall be directed via email both to Pat McMahon, Supervisor of Development and Maintenance at pmcmahon@portoswego.com and Carl W. Rode PE, Engineer at crode@cscos.com.

NON-COLLUSIVE BIDDING CERTIFICATIONS (NYS FINANCE LAW §139-D):

1. Every bid hereafter made to the state or any public department, agency or official thereof, where competitive bidding is required by statute, rule or regulation, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury:
 - a. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

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- 1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - 2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and;
 - 3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
- b. A bid shall not be considered for award nor shall any award be made where a. (1)(2) and (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where a. (1)(2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the state, public department or agency to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder: (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of subparagraph 1.a.

2. Any bid hereafter made to the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be

sold, where competitive bidding is required by statute, rule or regulation, and where such bid contains the certification referred to in subdivision one of this section, shall be deemed to have been authorized by the board of directors of the bidder and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

CHANGES, CONTINGENCIES, EXTRA WORK AND DEDUCTIONS:

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Whenever the Owner determines that from any unforeseen cause the terms of any contract should be altered to provide for changes, contingencies, extra work, or the deletion of work, a change order may be issued to the Contractor/Vendor. Upon direction by the Owner, the Contractor/Vendor shall then promptly proceed with the Work in accordance with the pertinent specifications. Such changes in quantities and alterations shall not invalidate the contract and the Contractor/Vendor shall perform the Work as altered.

No instructions, either written or verbal from any employee or agent of the Owner shall be construed as an order for changes until receipt by the Contractor/Vendor of written notification that a change order has been approved by the Owner.

EXAMINATION & AUDIT:

The Contractor/Vendor agrees as follows:

- a. During the effective term of this Agreement and for six (6) calendar years after final payment is made to the Contractor/Vendor under this Agreement, or such longer period as may be required for final disposition of the items mentioned in subparagraph (c.) below, the Contractor/Vendor shall establish and maintain relevant books, records, payroll records, receipts, documents, papers and any other data or information which support and substantiate the charges made to and payments received from the Owner under the Agreement.
- b. During this time, unless a longer period of time is required in order to comply with paragraph (c.) below, the Owner or duly authorized representatives shall have access to and the right to examine any relevant books, records, documents, papers, receipts, and any other data or information of Contractor/Vendor relating to this Agreement.
- c. With respect to (1) litigation or the settlement of claims arising out of the performance of this Agreement or (2) charges by Contractor/Vendor to which the Owner takes exception, the Owner's right of access and examination, as well as the duty of Contractor/Vendor under paragraph (a) above, shall continue until disposal of such litigation, claims or exception.