



PORT OF OSWEGO
AUTHORITY

Regular Meeting of the Board of Directors of the Port of Oswego Authority

Monday, August 15, 2022

4:30 pm

AGENDA

Regular Meeting –

- 1. Call to Order**
- 2. Motion 08-15-2201 To approve the Minutes of July 18, 2022 (Exhibit A)**
- 3. Administrative Operational Report: (Exhibit B)**
- 4. Administrative Financial Reports: (A) Primary and (B) Subsidiary**
 - A. Motion 08-15-2202: To accept July Primary Financial Reports: (Exhibit C-1)**
 - Cash Position**
 - Balance Sheet**
 - Profit & Loss Statement**
 - B. Motion 08-15-2203: To accept July Subsidiary Financial Reports: (Exhibit C-2)**
 - Monthly Bills**
 - Accounts Payable**
 - Accounts Receivable**
 - Loan Summary**
 - Schedule of Assets**
 - Sales Report**
- 5. Chairman's Report**

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

6. Committee Reports

- a. Executive Committee**
- b. Audit and Finance Committee**
- c. Governance Committee**
- d. Planning and Development Committee**

7. Old Business

8. New Business

- **Motion 08-15-2204 Resolution that the Port of Oswego Authority Board of Directors issues a Negative Declaration on FEMA 4348; DR 37407 - West Terminal Pier Repairs SEQRA Classification. (Exhibit D)**
- **Motion 08-15-2205 Resolution to award W.D. Malone, as low bidder, for the Goble Dry Dock Marina Project – Phase 2; as advertised and awarded according to NYS public bid requirements.**

9. AD HOC MOTIONS REQUIRED AS A RESULT OF MEETING BUSINESS:

Motion 08-15-22 : To

10. Motion 08-15-22 : To adjourn the regular monthly meeting

**Next Regular Monthly Board Meeting is scheduled for
September 19, 2022 @ 4:30pm**

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

Exhibit A

PORT OF OSWEGO AUTHORITY
Regular Meeting July 18, 2022

CALL TO ORDER (at 4:42pm)

Francis Enwright – Chairperson, Constance Cosemento – Vice-Chairperson, Ranjit Dighe – Secretary/Treasurer, John Kares Smith, Kathleen Macey, Diane Zeller, William Scriber - Executive Director
Excused: Stan Delia, Thomas Schneider

PRESENTATIONS

- Craig Middlebrook, GLS Deputy Administrator - 2021 Pacesetters Award Presentation
- Carl Rode, C&S Companies – Q&A on Visual Assessment

APPROVAL OF MINUTES

Motion 07-18-2201 – Mr. Dighe made a motion to approve the minutes of the June 23, 2022 meeting as amended to reflect Motion 06-23-2207 was seconded by Mr. Delia; not Mr. Dighe. The motion was seconded by Mrs. Cosemento. Motion passed 6-0.

FINANCIAL REPORTS

Motions 07-18-2202 – Mr. Kares Smith made a motion to approve the Primary Financial Reports for the month June. The motion was seconded by Mr. Dighe. Motion passed 6-0.

Motions 07-18-2203 – Mr. Dighe made a motion to approve the Subsidiary Financial Reports for the month of June. The motion was seconded by Ms. Macey. Motion passed 6-0.

NEW BUSINESS

Motion 07-18-2204 – Mr. Dighe made a motion to authorize Oswego Harbor Festivals, Inc. use of the Lake Street parking lot for amusement rides. Oswego Harbor Festivals, Inc. will provide the Port of Oswego Authority with all necessary documents and insurance forms prior to use of the property. The motion was seconded by Mr. Kares Smith. Motion Passed 6-0.

Motion 07-18-2205 – Mrs. Cosemento made a motion to retain Tetrattech for a Visual Impact Assessment for the Port of Oswego Authority Building 4; and authorize the Executive Director to sign all necessary documents and work with Tetrattech on the assessment. The motion was seconded by Mr. Dighe. Motion Passed 6-0.

Motion 07-18-2206 – Mr. Kares Smith made a motion to authorize the Executive Director to sign an Executive Order 14/Executive Order 16 Certification – Terms and Conditions with the NYS Department of Transportation for the PIN 3935.77.301 POA Harbor Deepening Study. The motion was seconded by Ms. Macey. Motion Passed 6-0.

Motion 07-18-2207 – Ms. Macey made a motion to authorize the Executive Director to attend the Breakbulk Americas 2022 Conference, in Houston TX, September 27-29, 2022. The motion was seconded by Ms. Zeller. Motion Passed 6-0.

EXECUTIVE SESSION

Motion 07-18-2208 – Mrs. Cosemento made a motion to enter into Executive Session to discuss Labor Negotiations, Negotiations and Real Property at 7:02pm. The motion was seconded by Ms. Macey. Motion Passed 6-0.

Motion 07-18-2209 – Mrs. Cosemento made a motion to resume Regular Session at 7:24pm. The motion was seconded by Ms. Zeller. Motion Passed 6-0.

ADJOURN

Motion 07-18-2210 – Mr. Dighe made a motion to adjourn the meeting at 7:25pm. The motion was seconded by Ms. Zeller. Motion Passed 6-0.

Ranjit Dighe, Secretary

Exhibit B



Administrative Report Topics – July 2022

William W. Scriber, Executive Director

- Monthly operations update. (attached)
- Update on projects.
 - Goble Dry Dock Marina bids – awarded phase “2” docks.
 - East Dock Improvements – after July 17th.
- Wind Turbine projects continuing.
- Oswego Yacht Club Letter (attached)
- Visual Impact Assessment – had meeting with company and is has started.
- Milwaukee – AGPLA Conference.
- Discussions with Army Corp. of Engineers for additional West/East Breakwall projects.
- Breakbulk America September – Houston, TX.
- Second grain ship (corn) this month.

TO: BOARD OF DIRECTORS
 FROM: George Lloyd
 SUBJECT: July 2022 Activity Report

Totals						
	# In	# Out	Total # In/Out	MT In	MT Out	Total MT In/Out
Trucks	81	223	304	2454.994	7079.301	9534.295
Railcars	0	36	36	0.000	3254.151	3254.151
Vessels	1	0	0	3909.930	0.000	3909.930

	Company	ST	MT	In/Out	Mode	#
Potash	Nutrien Ag Solutions	0.00	0.000	Inbound	Vessel	0
	Nutrien Ag Solutions	0.00	0.000	Inbound	Railcar	0
	Nutrien Ag Solutions	393.90	357.340	Outbound	Trucks	11
Grain	Anderson's Soybeans	0.00	0.000	Inbound	Trucks	0
	Anderson's Soybeans	0.00	0.000	Outbound	Trucks	0
	Anderson's Soybeans	0.00	0.000	Outbound	Railcar	0
	Anderson's Soybeans	0.00	0.000	Outbound	Vessel	0
	Anderson's Corn	2706.17	2454.994	Inbound	Trucks	81
	Anderson's Corn	73.95	67.086	Outbound	Trucks	2
	Anderson's Corn	3587.09	3254.151	Outbound	Railcar	36
Aluminum	Marubeni	0.00	0.000	Inbound	Vessel	0
	Marubeni	0.00	0.000	Inbound	Railcar	0
	Marubeni	1984.16	1799.998	Outbound	Trucks	57
	Trafigura	0.00	0.000	Inbound	Vessel	0
	Trafigura	0.00	0.000	Inbound	Trucks	0
	Trafigura	0.00	0.000	Inbound	Railcar	0
	Trafigura	0.00	0.000	Outbound	Trucks	0
	Glencore	0.00	0.000	Inbound	Vessel	0
	Glencore	0.00	0.000	Outbound	Trucks	0
	Glencore	0.00	0.000	Inbound	Railcar	0
	Glencore	0.00	0.000	Inbound	Trucks	0
	Goldman	0.00	0.000	Inbound	Vessel	0
	Goldman	0.00	0.000	Inbound	Railcar	0
	Goldman	0.00	0.000	Inbound	Trucks	0
	Goldman	0.00	0.000	Outbound	Trucks	0
	Goldman	0.00	0.000	Outbound	Railcar	0
	Concord	0.00	0.000	Inbound	Vessel	0
	Concord	0.00	0.000	Outbound	Trucks	0
	Concord	0.00	0.000	Outbound	Railcar	0
	Concord	0.00	0.000	Inbound	Railcar	0
	Concord	0.00	0.000	Inbound	Trucks	0
IXM	0.00	0.000	Inbound	Vessel	0	
IXM	0.00	0.000	Inbound	Trucks	0	
IXM	0.00	0.000	Inbound	Railcar	0	

IXM	530.40	481.170	Outbound	Trucks	15
Mitsubishi	486.97	441.771	Outbound	Trucks	14
Mitsubishi	0.00	0.000	Inbound	Trucks	0
Mitsubishi	0.00	0.000	Inbound	Vessel	0
Mitsubishi	0.00	0.000	Inbound	Railcar	0
Mercuria	0.00	0.000	Inbound	Vessel	0
Mercuria	0.00	0.000	Inbound	Trucks	0
Mercuria	4334.22	3931.935	Outbound	Trucks	124
Mercuria	0.00	0.000	Outbound	Railcar	0
Mercuria	0.00	0.000	Inbound	Railcar	0
Alcoa	0.00	0.000	Inbound	Vessel	0
Novelis Ingots	4309.92	3909.930	Inbound	Vessel	1
Novelis Ingots	0.00	0.000	Outbound	Trucks	0
	14096.86	16698.376			341

**Port of Oswego Authority
Board of Directors Meeting Topic Request**

Attn : Board of Directors :

Francis Enwright Kathleen Macey
Connie Cosemento Thomas Scheider
Ranjit Dighe John Kares Smith
Stan Delia Diane Zeller

Administration Officials Contacted

William Scriber – Executive Director
Pat McMahon – Development & Main. Supervisor

The Oswego Yacht Club scheduled a meeting the first week in June with Administration Members Bill Scriber and Pat McMahon to discuss options for placement and type of anchorage required for the OYC docks. The meeting was attended by OYC representative Fred Suppon. Four scaled drawings were supplied by the OYC to review the options. Several of the options included mounting to the west side pier near the Museum . It was a relatively quick conclusion by all that mounting to the pier was not a feasible solution due to the condition of the concrete cap on the pier. A second alternative was to anchor the docks with multiple submerged fixed concrete anchors adjacent to the west side pier. It was determined and decided by the attendees that this would be an acceptable manner for securing the OYC docks. There also was some discussion as to how get to the docks from the pier but not decided at the time.

A week later OYC representative Fred Suppon delivered an alternative drawing to Bill and Pat, not with respect to the method of anchoring, but to the position of the OYC docks on Port Authority property. The new drawing showed the same agreed anchoring method but they would be positioned adjacent to the "Fish and Wildlife Building" very close to where the OYC docks were when the OYC Clubhouse was on the coal trestle. It would keep the docks out of any high traffic areas and also not interfere with any Goble Marina vessels and allow a simple non-permanent access ramp to the docks. The OYC already has such a ramp which is aesthetically pleasing as well as very rugged and safe .

The Oswego Yacht Club would like to request that the board of directors put this on their agenda as an item to be discussed and decided at their August 18th Board of Directors meeting. OYC representatives would like to be in attendance at this meeting if possible.

Sincerely ,

Amanda Baker
OYC , Commodore



Exhibit D



C&S Companies
499 Col. Eileen Collins Blvd.
Syracuse, NY 13212
p: (315) 455-2000
f: (315) 455-9667
www.cscos.com

DATE: July 25, 2022

TO: William Scriber
Port of Oswego Authority
1 East Second Street
Oswego, New York 13126
Phone: (315) 343-4503
e-mail: wscriber@portoswego.com

RE: **Federal Emergency Management Agency (FEMA) Project
Port of Oswego Authority, City of Oswego, New York
FEMA 4348; DR 37407 – West Terminal Pier Repairs
SEQRA Classification Letter**

Dear Mr. Scriber:

There has been excessive damage to the Port of Oswego due to high water and wave impacts. If nothing is done the port and businesses within the port will be adversely affected. The following project has been proposed:

- a. FEMA 4348; DR 37407: The location is along the Port of Oswego Authority West Terminal Pier. The existing timber cribbing is leaking fill material, causing the top of the pier to settle and sink.

The project disturbance will be limited to only that needed to complete the project within a slightly enlarged footprint.

The Project has been classified under the NY State Environmental Quality Review Act (SEQRA) as an Unlisted action, per 6 NYCRR Section 617.2. This regulation permits the Project to be classified as Unlisted since the Project is of a scale and scope illustrated by the following:

- (ak) an "Unlisted action" means all actions not identified as a Type I or Type II action in this Part, or, in the case of a particular agency action, not identified as Type I or Type II action in the agency's own SEQRA procedures.

The Project meets the above criteria and therefore may be classified as an Unlisted action under SEQRA. Based on the classification of the Project as an Unlisted under SEQRA, no further SEQRA compliance is required. If you have any SEQRA related questions please contact me at jstrong@cscos.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Strong'.

Justin Strong
Project Environmental Scientist