

PORT OF OSWEGO AUTHORITY
Regular Monthly Board Meeting
Monday, September 22, 2025

CALL TO ORDER: Mr. Enwright called the meeting to order at approximately 4:48 PM.

PRESENT: Francis Enwright - Chairperson, Constance Cosemento - Vice Chairperson, Kathleen Macey, James Metcalf, Diane Zeller, Jennifer LaPietra, and Thomas Schneider - Interim Executive Director.

ALSO PRESENT: Pat McMahon - Supervisor of Development & Maintenance, Kimberly Natoli - Port Employee, and Debbie Godden - Accounting Manager.

A MOMENT OF SILENCE FOR BOARD MEMBER STANLEY V. DELIA

Following the Call to Order at 4:50 PM, the Chairman initiated a moment of silence in remembrance of Stanley Delia, a Board member, who passed away this month.

WHEREAS – the Board of Directors of the Port of Oswego Authority acknowledges with deep sorrow the passing of dedicated Board member, Stanley V. Delia, on Sunday, September 14, 2025;

WHEREAS – Stanley V. Delia served faithfully as a member and officer of the Board of Directors of the Port of Oswego Authority since June 2, 2022;

NOW THEREFORE BE IT RESOLVED – the Board of Directors of the Port of Oswego Authority recognizes the contributions of Stanley V. Delia and requests a moment of silence in his memory.

Mr. Enwright commented on Mr. Delia being an outstanding member of the Board, how Mr. Delia made his attendance at meetings, being an active participant, and chose to stay with the Board despite being ill.

APPROVAL OF MINUTES

Motion 09-22-2501:

A motion was made by Ms. Zeller to approve the minutes of the July 21, 2025 Regular Monthly Meeting (Exhibit A) at 4:53 PM. Motion was seconded by Ms. Macey. Motion passed. 6-Aye, 0-Nay.

ADMINISTRATIVE OPERATIONAL REPORT

Mr. Schneider, Interim Executive Director, presented the Administrative Operational Report to the Board at 4:53 PM.

Report Topics:

Monthly operations update – July & August 2025

Update on projects:

- The Port's three (3) current commodities that are transloaded and warehoused:
 - ✓ **aluminum**
 - ✓ **grain**
 - ✓ **potash**

- Aluminum – prime aluminum and recycled aluminum; prime aluminum has been shipped out, and what has been observed is that commodity brokers have scrambled to fulfill contracts in various places for the delivery of prime aluminum and consistently going after domestic sources.
- Silo – no corn season in the northeast this year for export purposes, which is what the Port's silo is for; low production of good corn grown, most chopped up into feed. Expect to begin filling the silo with soybeans the following week. Farmers will start to bring soybeans into the Port, dropping them off in truckloads, and the Port will then start sending the soybeans out on rail to deliver on behalf of DeLong Companies.
- Potash – agreement with lessee to limit potash loadout to Mondays, Wednesdays, and Fridays.
- Marina – not a lot of activity on the west-side marina, but more than last year; east-side marina very active, however there are some long-term infrastructure challenges there.
- USGS at 17 Lake Street (Fish & Wildlife) – working on the succeeding lease for USGS; will be looking for a resolution authorizing to execute the proposal.
- Breakwall Project – is continuing.
- U.S. Army Corps of Engineers – celebration marking the completion of repairs on the Oswego West Arrowhead Breakwater.
- Grants – the Port has several different grants in different states of readiness:
 - ✓ Warehouse Modernization Grant – came from the Port Improvement Development Project (PIDP) grant, moving along incrementally with the representatives of U.S. Department of Transportation Maritime Administration (MARAD).
 - ✓ Economic Development Administration (EDA) Grant – still pushing to secure the EDA Grant and its relationship with the Passenger and Freight Rail Assistance Program (PFRAP) grant (issued by DOT) that was outstanding. There was an older PFRAP tied to the EDA to add both some additional rail spurs at the Fitzgibbons site to extend out the rail by the silo, and to purchase a conveyor system to allow the Port to load grain onto ships with more modern equipment.
 - ✓ Electric Railcar Mover – went out to bid and will be constructed by Alta Material Handling, is expected by December 2025; Patrick McMahon will update on this.
 - ✓ FEMA Project/Grant – federal grant, afraid of losing the money that has been distributed to NYS Department of Homeland Security and Emergency Services; Debbie Godden has been attempting to close out two FEMA projects REDI funds related to the flooding incidents of 2017 and 2019.
 - ✓ Security Grant – submitted for a security grant for camera and camera replacements and upgrades.
- Foreign Trade Zone (FTZ) and Bonded Warehouse – possibly in utilizing the space the Port currently has in creating a bonded warehouse (there are none on the Great Lakes), a bonded warehouse cannot exist within an FTZ, and while the boundary of an active FTZ can be changed, the whole east side of the Port including Fitzgibbons, is drawn as the boundary of the FTZ and that boundary would have to be modified to create room for a bonded warehouse – doesn't work.
- NYS Canal Corporation Tour – stopped at the Port for a tour.
- American Great Lakes Ports Association (AGLPA) – Attendance in Chicago with Patrick McMahon, August 13th-15th.

- Member of Lake Ontario Sanctuary Advisory Committee (SAC) – meeting held on July 30th.

OPERATIONAL REPORT

Mr. Patrick McMahon, Supervisor of Development & Maintenance, detailed the following:

- Update on Operations
 - Urban Forestry Tour – tour was in July.
 - Still Watch – still at the Port; received an update on removal process.
 - Harborfest – fireworks and the barge went well.
 - Oswego Fire Department & Oswego Police Department – training on the LT-5 on September 9th and September 10th. Both did tactical training on the vessel.
 - AGLPA Chicago Convention – August 13th-15th, very interesting.
 - Electric Trackmobile – traveling to Baltimore, Maryland on October 6th-October 8th by invitation from Alta Materials Handling to view a similar railcar mover that the Port is receiving.
 - Department of Transportation – assisting the DOT with storing their equipment and materials at the Fitzgibbons site while they are completing the bridge project; should be until approximately Columbus Day weekend.
 - Breakbulk USA in Houston, Texas – September 30th-October 2nd.
 - Novelis fire on September 16th.

DISCUSSIONS ON TOPICS FROM ADMINISTRATIVE OPERATIONAL REPORT

Ms. LaPietra inquired what elements go into creating a bonded warehouse. Mr. Schneider stated that a bonded warehouse requires approvals outside of what is considered the local port district; an application and probably a three-month process, there is more tracking of goods than a FTZ. Mrs. Cosemento inquired if any other ports along the Great Lakes investigated bonded warehouses, and Mr. Schneider was not aware of any, however a lot of ports are already established FTZ.

Ms. LaPietra also inquired on the GSA lease is the Port leasing the building as is and then promising renovations? GSA is requesting that they want the terms of the lease fulfilled by the landlord, and obligations need to be met.

ADMINISTRATIVE FINANCIAL REPORTS

Motion 09-22-2502:

A motion was made by Mrs. Cosemento to accept August's financial reports as presented at 5:33 PM. Motion seconded by Ms. Zeller. Motion passed. 6-Aye, 0-Nay.

Primary Financial Reports

- Cash Position
- Balance Sheet
- Profit & Loss Statement
- Marina Profit & Loss Statement

Subsidiary Financial Reports

- Monthly Bills
- Accounts Payable
- Accounts Receivable
- Grants Receivable Summary
- Loan Summary
- Schedule of Assets
- Sales Report

Chairman's Report: No report per Mr. Enwright. Mr. Enwright stated that he appreciated the Port running as a business, and he did thank the Board for their efforts and their service.

COMMITTEE REPORTS:

Executive Committee: No meeting, no report per Mrs. Cosemento.

Audit and Finance Committee: No meeting, no report. Mr. Stanley Delia was the Audit and Finance Committee Chairman. Ms. Zeller inquired who would be taking over for that position; Mr. Enwright indicated that Mr. Metcalf is also on the Committee. Mr. Enwright stated that reorganization will have to occur.

Governance Committee: No meeting, no report. No Governance Committee Chair at this time.

Planning and Development Committee: No meeting, no report per Ms. Macey.

OLD BUSINESS

None.

NEW BUSINESS:

Motion 09-22-2503:

A motion was made by Mrs. Cosemento to authorize the Interim Executive Director to negotiate and execute a lease with U.S. General Services Administration (GSA) for USGS at 17 Lake Street, and to sign and complete any and all paperwork regarding the lease agreement at 5:39 PM. Motion seconded by Ms. Macey. Motion passed. 6-Aye, 0-Nay.

Mrs. Cosemento is concerned if the water catch basins expense will fall on the Port's responsibly; Mr. Schneider indicated that there is no language about the catch basins in the shell lease.

Motion 09-22-2504:

A motion was made by Ms. Macey to move to Executive Session to review marketing proposal, to review master plan proposal and land use management, customer issues, and contract issues regarding the Still Watch at 5:40 PM. Motion seconded by Ms. Zeller. Motion passed. 6-Aye, 0-Nay.

Mr. Metcalf was excused from the meeting at 6:39 PM.

Motion 09-22-2505:

A motion was made by Ms. Zeller to resume the regular monthly meeting at 6:41 PM. Motion seconded by Mr. Enwright. Motion passed. 5-Aye, 0-Nay.

ADJOURNMENT

Motion 09-22-2506:

A motion was made by Ms. Zeller to adjourn the regular monthly meeting at 6:42 PM. Motion seconded by Ms. Macey. Motion passed. 5-Aye, 0-Nay.


Kathleen Macey, Secretary/Treasurer


Constance Cosemento, Vice-Chairperson