

PORT OF OSWEGO AUTHORITY
Regular & Annual Meeting March 19, 2018

Vice-Chairperson Amy Tresidder called the Regular Meeting to order at 5:40pm.

CALL TO ORDER

Amy Tresidder – Vice-Chairperson, Jerry Brown – Secretary/Treasurer, Terrence Hammill, John Kares Smith, Thomas Schneider, Kenneth Stevens, William Scriber – Acting Executive Director, Mike Shanley – Counsel
Guest – Scott DelConte

APPROVAL OF MINUTES

Motion 03-19-1801 - Mr. Hammill made a motion to approve the minutes of the February 5, 2018 meeting and seconded by Mr. Kares Smith. Motion passed 6-0

FINANCIAL REPORTS

Motion 03-19-1802 – Mr. Schneider made a motion to approve the Primary Financial Reports and seconded by Mr. Kares Smith. Motion passed 6-0

Motion 03-19-1803 – Mr. Stevens made a motion to approve the Subsidiary Financial Reports and seconded by Mr. Brown. Motion passed 6-0

NEW BUSINESS

Motion 03-19-1804 – Mr. Schneider made a motion to award the consultant and engineering services contract for the 4348DR-NY FEMA – Lake Water Flood Damage Emergency Declaration, as per FEMA contract, to C&S Companies and seconded by Mr. Hammill. Motion passed 6-0

EXECUTIVE SESSION

Motion 03-19-1805 - Mr. Brown made a motion to enter into Executive Session for purposes of discussing personnel, contractual and legal issues and seconded by Mr. Kares Smith. Motion passed 6-0

Motion 03-19-1806 - Mr. Kares Smith made a motion to resume Regular Session and seconded by Mr. Stevens. Motion passed 6-0

ADJOURN REGULAR MEETING

Mr. Hammill made a motion at 8:25pm to adjourn the Regular Meeting and Mrs. Brown seconded it. Motion passed. Motion passed 6-0. **Motion 03-19-1807**

ANNUAL MEETING –

CALL TO ORDER

Vice-Chairperson Amy Tresidder called the Annual Meeting to order at 8:25pm.

Mr. Hammill made the motion to approve the Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law and Mr. Kares Smith seconded it. Motion passed 6-0. **Motion AM1801**

Mr. Hammill made the motion to adopt the Guidelines for Awarding of Personal Service Contracts Pursuant to Section 2879 of the Public Authorities Law and Mr. Kares Smith seconded it. Motion passed 6-0. **Motion AM1802**

Mr. Hammill made the motion to approve the Port of Oswego Authority Property Disposition Policy and Mr. Brown seconded it. Motion passed 6-0. **Motion AM1803**

Mr. Hammill made a motion to approve the Minority and Women's Business Enterprise (MWBE) Procurement Strategy and Mr. Schneider seconded it. Motion passed 6-0. **Motion AM1804**

Mr. Stevens made a motion to approve the adoption of Service-Disabled Veteran Owned Businesses (SDVOB) Goal Plan and Mr. Kares Smith seconded it. Motion passed 6-0. **Motion AM1805**

Mr. Hammill made a motion to approve the NYS Agency/Authorities/Commissions Agency Master Goal Plan inclusive to the Port's Mission Statement and KPI's and Mr. Brown seconded it. Motion passed 6-0. **Motion AM1806**

Mr. Schneider made the motion to approve the FY 2018-2019 Annual Operating Budget and Mr. Brown seconded it. Motion passed 6-0 **Motion AM1807**

APPOINTMENTS AND ELECTIONS

Mr. Hammill made a motion to appoint Shanley Law Offices to serve as Port of Oswego Authority legal counsel for the period FY 2018-2019 and Mr. Brown seconded it. Motion passed 6-0. Motion AM1808

Nominations and election of Board Officers for FY 2018-2019:

Chairperson -

Amy Tresidder was nominated by Mr. Schneider and Mr. Hammill seconded it
Amy Tresidder appointed as Chairperson 6-0.

Vice Chairperson -

Kenneth Stevens was nominated by Mr. Schneider and Mr. Hammill seconded it
Kenneth Stevens appointed as Vice Chairperson 6-0

Secretary/Treasurer -

Gerald Brown was nominated by Mr. Schneider and Mr. Hammill seconded it

Gerald Brown appointed as Secretary/Treasurer 6-0

ADJOURN

Mr. Kares Smith made a motion at 8:40pm to adjourn the annual meeting and Mr. Hammill seconded it. Motion passed 6-0. Motion AM1809

A handwritten signature in black ink, appearing to read "G. Brown", written over a horizontal line.

Gerald Brown, Secretary/Treasurer