

PORT OF OSWEGO AUTHORITY
Regular Meeting March 7, 2022

CALL TO ORDER (at 5:32pm)

Francis Enwright – Chairperson (video), Constance Cosemento – Vice-Chairperson, Ranjit Dighe - Secretary/Treasurer , John Kares Smith, Thomas Schneider (video), William Scriber - Executive Director

APPROVAL OF MINUTES

Motion 03-07-2201 – Mr. Kares made a motion to approve minutes of the February 7, 2022 meeting. The motion was seconded by Mrs. Cosemento. Motion passed 5-0.

FINANCIAL REPORTS

Motion 03-07-2202 & Motion 03-07-2203– Mr. Schneider made a motion to approve the Primary Financial Reports and Subsidiary Financial Reports for the month of January. The motion was seconded by Mrs. Cosemento. Mr. Schneider noted there was not much to see in January except for a lot of volume going on. There are some accounting adjustments he would like to get squared away with Debbie and Bowers when they get a chance; the pension outflow and the OPEB. Motion passed 5-0.

NEW BUSINESS

Motion 03-07-2204 – Mr. Dighe made a motion to authorize sponsorship of the 2022 Oswego Harbor Festivals, Inc. Jazz park (East Park) in the amount of \$10,000.00; and for in-kind services for us of the West Pier for Helicopter Rides & Security Trailer Parking and the East Pier for the Fireworks Barge Docking. Oswego Harbor Festivals, Inc. will provide the Port of Oswego Authority with all necessary documents and insurance forms prior to use of the property. The motion was seconded by Mr. Kares Smith. It was noted that the port has provided both monetary and in-kind services sponsorship for a number of years. Motion Passed 5-0.

Motion 03-07-2205 – Mr. Kares Smith made a motion to accept the Civil Service Employees Association (CSEA) Local 1000 request to add the job title of Administrative Assistant to the Port Authority @ Oswego Local 068 current contract. The motion was seconded by Mrs. Cosemento. Mr. Enwright asked for further explanation on what this was. Mr. Scriber noted that it was the only port position left not included in the CSEA union or with a contract. Motion Passed 5-0.

Motion 03-07-2206 – Mr. Enwright made a motion determining that a certain windmill truck route improvements project previously classified as an unlisted action pursuant to the State Environmental Quality Review Act will not have a significant effect on the environment. The motion was seconded by Mr. Dighe. Mr. Scriber stated that the board was given this information on the truck route last month. The board has reviewed that information, considered the potential impacts, and concluded that the impact, if any, will be minor and will not have a detrimental effect on the environment. Mr. Enwright noted that this is what went in front the City of Oswego Council that they approved last month. Motion Passed 5-0

Motion 03-07-2207 – Mr. Enwright made a motion determining that a certain windmill component storage project previously classified as an unlisted action pursuant to the State Environmental Quality Review Act will not have a significant effect on the environment. The motion was seconded by Mr. Dighe.
Motion Passed 5-0.

ADJOURN

Motion 03-07-2208 – Mrs. Cosemento made a motion to pause the Regular Meeting at 6:16pm. The motion was seconded by Mr. Schneider. Motion Passed 5-0.

**PORT OF OSWEGO AUTHORITY
Annual Meeting March 7, 2022**

Chairperson Enwright called the Annual Meeting to order at 6:25pm.

CALL TO ORDER

Francis Enwright – Chairperson (video), Constance Cosemento – Vice-Chairperson, Ranjit Dighe – Secretary/Treasurer, John Kares Smith, Thomas Schneider (Video), William Scriber – Executive Director

Mr. Schneider asked that Motions AM2201, AM2202, AM2203, AM2204, AM2205, and AM2206 be grouped and moved on as one motion, with any motion being pulled out if anyone requested so. Mrs. Cosemento seconded it. Motion passed 5-0 to approve Motions AM2201 – AM2206.

Motion AM2201 the Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law.

Motion AM2202 the Guidelines for Awarding of Personal Service Contracts Pursuant to Section 2879 of the Public Authorities Law.

Motion AM2203 the Port of Oswego Authority Property Disposition Policy.

Motion AM2204 the Minority and Women’s Business Enterprise (MWBE) Procurement Strategy.

Motion AM2205 the Service-Disabled Veteran Owned Businesses (SDVOB) Goal Plan.

Motion AM2206 the NYS Agency/Authorities/Commissions Agency Master Goal Plan inclusive to the Port’s Mission Statement and KPI’s.

APPOINTMENTS AND ELECTIONS

Motion AM2207 Mr. Schneider made a motion to reappoint Bousquet & Holstein, PLLC to serve as the Port of Oswego Authority legal counsel for the FY 2022-2023. Mr. Kares Smith seconded it. Motion passed 5-0.

Nominations and election of Board Officers for FY 2022-2023:

Motion AM2208 Mr. Schneider made a motion for the following nominations –

- Chairperson – Francis Enwright
- Vice Chairperson – Constance Cosemento
- Secretary/Treasurer – Ranjit Dighe

All nominations were seconded by Mr. Kares Smith. Motion passed 5-0.

ADJOURN

Motion AM2209 Mrs. Cosemento made a motion at 6:35pm to adjourn the Annual Meeting. Mr. Kares Smith seconded it. Motion passed 5-0.

PORT OF OSWEGO AUTHORITY Regular Meeting March 7, 2022 (Resumed)

RECALL TO ORDER (at 6:36pm)

Francis Enwright – Chairperson (video), Constance Cosemento – Vice-Chairperson, Ranjit Dighe – Secretary/Treasurer, John Kares Smith, Thomas Schneider (Video), William Scriber – Executive Director

Motion 03-07-2209 – Mr. Schneider made a motion to resume the Regular Meeting. The motion was seconded by Mrs. Cosemento. Motion Passed 5-0.

EXECUTIVE SESSION

Motion 03-07-2210 – Mr. Schneider made a motion to go into Executive Session at 6:36pm. The motion was seconded by Mr. Kares Smith. Motion Passed 5-0.

Motion 03-07-2211 – Mr. Dighe made a motion to come out of Executive Session at 7:01pm. The motion was seconded by Mr. Kares Smith. Motion Passed 5-0.

ACTION FROM EXECUTIVE SESSION

No Action

ADJOURN

Motion 03-07-2212 – Mr. Dighe made a motion to adjourn the meeting at 7:03pm. The motion was seconded by Mr. Kares Smith. Motion Passed 5-0.

Ranjit Dighe, Secretary/Treasurer

APPROVING RESOLUTION

The Port of Oswego Authority (the "Authority") held a Regular Meeting of its Board of Directors (the "Board") on March 7, 2022, at 5:30 pm.

The meeting was called to order by the Chairman of the Board and, upon roll being duly called, the following members were present: Francis Enwright – Chairperson (video), Constance Cosemento – Vice-Chairperson, Ranjit Dighe – Secretary/Treasurer, John Kares Smith, Thomas Schneider (video).

The following resolution was offered by Mr. Enwright and seconded by Mr. Dighe, and the Board of Directors of the Port (the "Board") adopted the following resolution:

RESOLUTION DETERMINING THAT A CERTAIN WINDMILL TRUCK ROUTE IMPROVEMENTS PROJECT PREVIOUSLY CLASSIFIED AS AN UNLISTED ACTION PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT WILL NOT HAVE A SIGNIFICANT EFFECT ON THE ENVIRONMENT.

WHEREAS, the Authority was established pursuant to Public Authorities Law (“PAL”) Article 6, Title 2 (the “Enabling Act”) of the State of New York (the “State”) as a public benefit corporation and State Authority with purposes and powers as set forth within the Enabling Act;

WHEREAS, pursuant to and in accordance with the Enabling Act, the Authority will temporarily store and stage for transport windmill components received by ship for the Vestas/Bluestone Wind Farm Project which will require improvements to be completed along the transport route departing from the Port to reach their destination;

WHEREAS, the transport route extends along the following course: beginning at Mitchell Street from the south end of the Port’s Fitzgibbons site, then progressing east along Mitchell Street to County Route 1, then continuing east along County Route 1, then south along County Route 29 to New York State Route 104 where components will proceed on to their final destination;

WHEREAS, temporary improvements will be completed at five (5) locations along the transport route by the Port both within the highway right-of-way boundary and adjacent private property to provide clear, level, and stabilized areas for transport of windmill components (the "Windmill Truck Route Improvements Project");

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as “SEQRA”), the Authority is required to make a determination with respect to the environmental impact of any “action” (as defined by SEQRA) to be taken by the Authority;

WHEREAS, to aid the Authority in determining whether the action described above may have a significant adverse impact upon the environment, the Authority prepared a Short Environmental Assessment Form (the "SEAF"), a copy of which is on file at the office of the Authority; and

WHEREAS, the Authority previously adopted a resolution on February 7, 2022 classifying the Windmill Truck Route Improvements Project as an "Unlisted Action" and declaring the Authority as "Lead Agency" to undertake a review pursuant to SEQRA.

NOW, THEREFORE, be it resolved by the members of the Board of Directors of the Port of Oswego Authority, as follows:

Section 1. Pursuant to the Enabling Act, the Port's public purpose is to further commerce and industry, environmental protection, aesthetics, health, welfare, safety, recreational opportunities, and historical appreciation in the Oswego port district.

Section 2. Based upon an examination of the materials provided with respect to the Windmill Truck Route Improvements Project, consultation with the Authority's engineering consultants at C&S Companies, and the criteria contained in 6 NYCRR §617.7(c), the Authority makes the following findings and determinations pursuant to SEQRA:

- The action will not have a significant adverse effect on the environment, and the Authority hereby issues a negative declaration pursuant to SEQRA, as supported by the SEAF and related materials attached hereto as Exhibit "A", which shall be filed in the office of the Authority in a file that is readily accessible to the public.

Section 3. No covenant, stipulation, obligation, or agreement contained in this Resolution or any Document referred to herein shall be deemed to be the covenant, stipulation, obligation, or agreement of any member, officer, agent, or employee of the Authority in his or her individual capacity. Neither the members nor officers of the Authority, nor any person executing any documents referred to above on behalf of the Authority, shall be liable thereon or be subject to any personal liability or accountability by reason of the execution or delivery thereof.

Section 4. Bousquet Holstein PLLC, as counsel to the Authority, is hereby authorized to work with the Authority and others to prepare, for submission to the Chairman and/or Executive Director, all Documents necessary to carry out the intent of this Resolution.

Section 5. The Secretary and/or Executive Director of the Authority is hereby authorized to distribute copies of this Resolution and do such further things or perform such acts as may be necessary or convenient to implement the provisions of this Resolution.

Section 6. This Resolution shall take effect immediately. A copy of this Resolution, together with the attachments hereto, shall be placed on file in the office of the Authority where the same shall be available for public inspection during business hours.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

	<u>AYE</u>	<u>NAY</u>
Francis Enwright	X	
Constance Cosemento	X	
Ranjit Dighe	X	
John Kares Smith	X	
Thomas Schneider	X	

The foregoing Resolution was thereupon declared duly adopted.

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Constance Cosemento	X	
Ranjit Dighe	X	
John Kares Smith	X	
Thomas Schneider	X	

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