

## **PORT OF OSWEGO AUTHORITY**

**Regular Board Meeting February 24, 2015 at 5:30 pm**

### **CALL TO ORDER**

Terrence Hammill – Chairman, Michael Carroll – Vice Chairman, Thomas Gillen – Secretary/Treasurer, Jerry Brown, Kirk Coates, Dave Schermerhorn , John Smith, Kenneth Stevens, Zelko Kirincich - Executive Director, Mike Shanley – Counsel

### **CONSENT AGENDA**

Mr. Smith made a motion to approve the consent agenda and Mr. Carroll seconded it. Motion passed. Motion 02-24-1501

### **ADMINISTRATIVE REPORT – Executive Director & Administrative Services Manager**

We are seeing more aluminum and agricultural product come thru the port. We are up 47% over last year are projecting that number to grow even more. We have worked weekends for that last month and with the new line going in at Novelis the demand will increase. We are still working with SUNY Oswego on the partnership of testing the grain for international export. We have purchased radio spots on NPR and have been receiving responses from the public that have heard them. We have recently automated our time and attendance by installing new time clocks. The new system will help improve staff efficiency allows us to run more up to the minute reports. The Price Chopper property negotiations are still ongoing. The winter ice has been hard on the marina so we will need to allocate funds for repairs and we anticipate installing a new fuel dock. Last year we invested in some paving and beautification; this year we will have to invest in some infrastructure. Our plan is to use internal workforce and local vendors to do the work. We made some minor improvements to the office by installing workspace dividers and hanging new pictures on the wall to present a more professional image to our customers. Entecco is working on getting better prices for the energy program that was previously proposed. Any change proposed will be brought back to the board. We are renegotiating the Perdue contract that we will be brought to the board at the next meeting.

### **CHAIRMAN**

An email was sent to each board meeting about the ABO policy guidance. One item that still needs to be completed is the board self evaluation which is due the end of June. You each received a copy of the JCOPE training summary for the code of ethics. We will go thru each of the section a couple at a time in future meetings.

### **ATTORNEY**

No report

### **OLD BUSINESS**

No Old Business

## **NEW BUSINESS**

Mr. Brown made a motion to consider and approve a sponsorship request from the Oswego Harborfest 2015 for in kind use of property & services along with a \$6,000 donation and Mr. Carroll seconded it. Motion Passed. Motion 02-24-1502

Mr. Stevens made a motion to consider and approval for the Executive Director to execute the sale of property to G&S Broadwell, Inc. and Mr. Carroll seconded it. Motion Passed. Motion 02-24-1503

Mr. Carroll made a motion to consider and approval for the Executive Director to execute the sale of the 101 Mitchell Street property to PCL Properties, LLC and Mr. Stevens seconded it. Motion Passed. Motion 02-24-1504

Mr. Gillen made a motion to consider and approval for the Executive Director to obtain quotes, not to exceed \$10,000 including necessary permits, to transport a top loader from Pennsylvania to the Port and Mr. Carroll seconded it. Motion Passed. Motion 02-24-1505

## **EXECUTIVE SESSION**

Mr. Carroll made a motion to go into Executive Session to discuss legal issues, property acquisition issues and personnel matters and Mr. Coates seconded it. Motion passed. Motion 02-24-1506

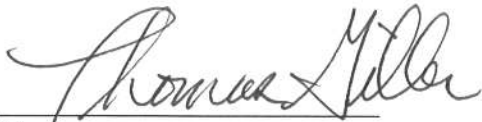
Mr. Schermerhorn made a motion to come out of Executive Session and Mr. Coates seconded it. Motion passed. Motion 02-24-1507

## **ACTION FROM EXECUTIVE SESSION**

No Action from Executive Session

## **ADJOURN REGULAR SESSION**

Mr. Stevens made a motion to adjourn and Mr. Smith seconded the motion. Motion passed. Motion 02-24-1508



Thomas Gillen, Secretary/Treasurer