



**Regular and Annual Meetings of the Board of Directors of the Port of Oswego Authority**

**Wednesday, March 8, 2017**

**5:30 pm**

**AGENDA**

**Regular Meeting -**

1. Call to Order
  - Consent Agenda – **Motion 03-08-1701**
    - Minutes of February 8, 2017 Regular Meeting (**Exhibit A**)
    - Financial Report (**Exhibit B**)
      - Approval of Bills
      - Accounts Payable
      - Accounts Receivable
      - Loan Summary
      - Cash Position
      - Balance Sheet
      - Sales Report
      - Profit & Loss
      - Repairs Report
2. Reports
  - Administration Report (**Exhibit C**)
  - Chairman Report
  - Attorney
3. Old Business
  - No Old Business
4. New Business
  - Discuss and authorize the Manager of Administrative Services to apply, on the Port of Oswego's behalf, for a Rural Business Development Grant for the purpose of increasing local grain exports by a federally approved weighing system to meet the agricultural needs for international trade requirement; in partnership with Perdue Agribusiness. **Motion 03-08-1702**
5. Adjourn

**Annual Meeting –**

1. Call to Order
2. Approval of Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law **(Exhibit A) Motion AM 1701**
3. Review and approve the adoption of Guidelines for Awarding of Personal Service Contracts Pursuant to Section 2879 of the Public Authorities Law **(Exhibit B) Motion AM 1702**
4. Review and approve the Port of Oswego Authority Property Disposition Policy **(Exhibit C) Motion AM 1703**
5. Review and approval of Minority and Women’s Business Enterprise (WMBE) Procurement Strategy **(Exhibit D) Motion AM 1704**
6. Review and approve the adoption of Service-Disabled Veteran Owned Business (SDVOB) Goal Plan **(Exhibit E) Motion AM 1705**
7. Review and approve the NYS Agencies/Authorities/Commissions Agency Master Goal Plan inclusive of the Port’s Mission Statement and KPIs **(Exhibit F) Motion AM 1706**
8. Approval of the FY 2017-2018 Annual Operating Budget **(Exhibit G) Motion AM 1707**
9. Appointments and Elections
  - Appointment of Legal Counsel
  - Election of Board Officers for FY 2017-2018
    - Chairman
    - Vice-Chairman
    - Secretary/Treasurer
10. Adjourn