

PORT OF OSWEGO AUTHORITY

Regular Board Meeting January 29, 2014 at 5:00 pm

CALL TO ORDER

Terrence Hammill – Chairman, Thomas Gillen – Secretary, Jerry Brown, Kirk Coates, Dave Schermerhorn, John Smith, Kenneth Stevens, Zelko Kirincich - Executive Director, Mike Shanley – Counsel

Excused – Michael Carroll – Vice Chairman

CONSENT AGENDA

Mr. Smith made a motion to approve the consent agenda and Mr. Brown seconded it. Motion passed. Motion 01-29-1401

EXECUTIVE DIRECTOR'S REPORT

We have had a busy month with requests from Novelis to be open extended hours on the weekends. This month our salt load outs have been extremely high due to the weather. There have been many inquiries regarding the Price Chopper property and we are looking at the best possible use of it. We are on schedule to commence our Rail Project in April. This summer will be busy summer for us with the rail, solar and marina dock systems projects. We are being very aggressive with these projects with the plan for all three projects being completed by December. The Port of Cleveland is commencing with a container service that includes self unloading vessels. As a member of the Great Lakes Consortium, we will stand behind them. It is an aggressive program that we are not ready to take on yet, but will looking into in the future. As discussed during the interview process, there is a need for us to develop a master plan for the port that encompasses both short term and long term plans. We have met with the Great Lakes Cruise Association who would assist up with formalizing a plan to bring this here. There is a membership cost involved, but this would be a great opportunity for us and a tremendous economic impact for the area.

ADMINISTRATIVE SERVICES/FACILITY SECURITY REPORT

We have filed our 3rd Qtr Utilization Report for the Minority and Women-Owned Business Enterprises (WMBE). Our greatest opportunity to meet our goal will be realized with the April construction commencement. Completed the Uniform Code Administration and Enforcement Annual Report, 19 NYCRR PART 1204, for the Port. We filed for reimbursement for the maintenance and operation of the Oswego Marina pump out system. We will be applying for grant funding from the New York State Department of Labor, Occupational Safety and Health Training and Education Grant Program, to enhance our safety program by using professional instruction in target areas addressed by our underwriters and management observations. We have submitted amendments to the Facility Security Plan (FSP) reflecting the new Executive Director to US Coast Guard Sector Buffalo. In 2013 we had 20 vessels docked for a total of 480.5 hours.

ATTORNEY

No report

OLD BUSINESS

- Consideration and approval for updates to our website by Blackburn Graphics. Motion withdrawn, no action needed. Motion 01-29-1402

NEW BUSINESS

- Mr. Brown made a motion to accept a bid of \$303,950, for a Doosan 2014 DL550-3 Loader, by Monroe Tractor and Mr. Coates seconded it. Motion passed. Motion 01-29-1403
- Mr. Schermerhorn made a motion to award Cedar Path the Port Security Grant for the completion of the Harbor Camera Project and Mr. Coates seconded it. Motion passed. Motion 01-29-1404
- Mr. Stevens made a motion to authorize the Manager of Administrative Services to apply for the NYS Hazard Abatement Board, Training and Education Program Grant 2014-2015 and Mr. Brown seconded it. Motion passed. Motion 01-29-1405
- Mr. Gillen made a motion to authorize a sponsorship of \$1,000 to the Oswego Opera Theater and Mr. Stevens seconded it. Motion passed, with Mr. Smith abstained. Motion 01-29-1406
- Mr. Stevens made a motion to authorize the Executive Director – Zelko Zirincich to execute, deliver and approve any and all financing documents necessary in order to effectuate a mortgage closing with Pathfinder Bank for the purchase of property located at 101 Mitchell Street in the City of Oswego, New York and Mr. Smith seconded it. Motion passed. Motion 01-29-1409

EXECUTIVE SESSION

Mr. Coates made a motion to go into Executive Session and Mr. Brown seconded it. Motion passed. Motion 01-29-1407

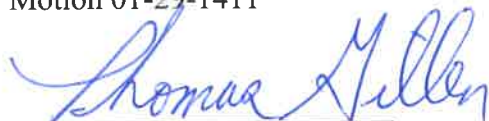
Mr. Coates made a motion to come out of Executive Session and Mr. Gillen seconded it. Motion passed. Motion 01-29-1308

ACTION FROM EXECUTIVE SESSION

Mr. Schermerhorn made a motion to decline a payment to Bond, Schoeneck & King in the amount of \$1,906.40 and Mr. Smith seconded it. Motion passed. Motion 01-29-1410

ADJOURN

Mr. Coates made a motion to adjourn and Mr. Schermerhorn seconded the motion. Motion passed. Motion 01-29-1411



Thomas Gillen, Secretary/Treasurer