

## **PORT OF OSWEGO AUTHORITY**

**Regular Board Meeting December 1, 2015 at 5:30 pm**

### **CALL TO ORDER**

Terrence Hammill – Chairman, Thomas Gillen – Secretary/Treasurer, Jerry Brown, Kirk Coates, John Smith, Kenneth Stevens, Zelko Kirincich - Executive Director, Linda Dehm – Counsel  
Excused - Michael Carroll – Vice Chairman, Dave Schermerhorn

### **CONSENT AGENDA**

Mr. Coates made a motion to approve the consent agenda and Mr. Smith seconded it. Motion passed.  
Motion 12-01-1501

### **ADMINISTRATIVE REPORT – Executive Director & Administrative Services Manager**

It's been a busy month for operations and construction at the Port. We have been finishing up the new rail systems in the front and back; with more rail work to be done in the spring. We have done a lot of paving and getting ready for winter. We have been working on a number of grants, one of them being the Port Security Grant. This grant is for a computer and security system that will track all activities at the port. The system will track all trucks and vehicles from the time they enter the port right up until they leave. It will also automatically input the loading information into our billing system. The work at the Fish & Wild Life Station is close to being completed and we are in the midst of reviewing the punch list. Currently we are scanning and archiving all of our old maps and drawings; which is the second part of the Archiving Grant. We have been working with the engineers to maximize the DASNY Grant funds. It has been a busy month with aluminum barges and loading out our first grain ship. We are already talking with a number of people about next year being an even larger year than this past year was. Using the new grain conveyor, we loaded out our first grain ship. This load of soybeans were headed to Canada with a final destination overseas. Overall, it was a smooth process for our first time and we should be seeing a lot more of these types of ships in the future. Perdue was hit with some late penalties, but the significant factor is that we are exporting grain. We have also made notes of what can be done differently and more efficiently in the future. We will be meeting with the folks from Essroc and Sprague regarding the riprap repairs. The Port of Oswego Authority has once again received a Pacesetters Award at the recent HwyH20 Conference in Toronto.

### **CHAIRMAN**

The U.S. Army Corp of Engineers recently held a Breakwall Repair Ribbon Cutting Ceremony. The repair work was completed a year ahead of schedule. The dolos that were used in the repair were made at a company located near Rochester, NY. Last week we attended the HwyH20 Conference in Toronto. HwyH20 serves its Port Partners and Members on the Great Lakes/Seaway System. The two day conference touches on trends and market intelligence in a conference environment designed for engagement and networking. I received from the Authority Budget Office the Recommended Governance Practice and Establishing a Conflict of Interest Policy notices. Sometime over the next few months we will be working on creating our conflict of interest policy.

**ATTORNEY**

No Report

**OLD BUSINESS**

No Old Business

**NEW BUSINESS**

No New Business

**EXECUTIVE SESSION**

Mr. Gillen made a motion to go into Executive Session for purposes of discussion of real estate & personnel matters and Mr. Brown seconded it. Motion passed. Motion 12-01-1502

Mr. Brown made a motion to come out of Executive Session and Mr. Smith seconded it. Motion passed. Motion 12-01-1503

**ACTION FROM EXECUTIVE SESSION**

No Action from Executive Session

**ADJOURN**

Mr. Gillen made a motion to adjourn and Mr. Smith seconded the motion. Motion passed. Motion 12-01-1504

  
Thomas Gillen, Secretary/Treasurer