

PORT OF OSWEGO AUTHORITY
Regular Meeting February 5, 2018

CALL TO ORDER

Terrence Hammill – Chairperson, Amy Tresidder – Vice-Chairperson, Jerry Brown – Secretary/Treasurer, John Kares Smith, Kenneth Stevens, William Scriber – Acting Executive Director, Mike Shanley – Counsel
Excused – Tom Schneider

APPROVAL OF MINUTES

Motion 02-05-1801 - Mr. Brown made a motion to approve the minutes of the January 10, 2018 meeting and seconded by Mr. Kares Smith. Motion passed 5-0

FINANCIAL REPORTS

Motion 02-05-1802 - Ms. Tresidder made a motion to approve the Primary Financial Reports and seconded by Mr. Stevens. Motion passed 5-0

Motion 02-05-1803 – Ms. Tresidder made a motion to approve the Subsidiary Financial Reports and seconded by Mr. Brown. Motion passed 5-0

NEW BUSINESS

Motion 02-05-1804 – Mr. Brown made a motion to authorize the Acting Executive Director to finalize the Extension Agreement with Novelis for the 2 year extension of the existing Lease of Novelis’ “Wellness Center” located on the Port’s Property at 2082 County Route 1 through December 2019 for an annual rent of \$28,119.00 (\$2,343.25 Monthly) and seconded by Ms. Tresidder. Motion passed 5-0

Motion 02-05-1805 – Mr. Kares Smith made a motion to approve changes to the paid time off policies for vacation, personal and sick time, as reviewed and approved by the Governance Committee, updating the entitlement based upon anniversary year of employment and earned vacation time based upon an accrual rather than allotment basis and seconded by Mr. Stevens. Motion passed 5-0


EXECUTIVE SESSION

Motion 02-05-1806 - Mr. Kares Smith made a motion to enter into Executive Session for purposes of discussing personnel matters and seconded by Mr. Brown. Motion passed 5-0

Motion 02-05-1807 - Mr. Kares Smith made a motion to enter into Executive Session for purposes of discussing personnel matters and seconded by Mr. Stevens. Motion passed 5-0

ADJOURN

Ms. Tresidder made a motion to adjourn and seconded by Mr. Kares Smith.
Motion Passed 5-0. **Motion 02-05-1808**



Gerald Brown, Secretary/Treasurer